

NOTICE AND AGENDA

**COMBINED SPECIAL COUNCIL MEETING/WORK SESSION
TUESDAY
JULY 9, 2013**

**COUNCIL CHAMBERS
211 WEST ASPEN AVENUE
6:00 P.M.**

SPECIAL MEETING

1. Call to Order

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. Pledge of Allegiance

3. Roll Call

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

MAYOR NABOURS

VICE MAYOR EVANS

COUNCILMEMBER BAROTZ

COUNCILMEMBER BREWSTER

COUNCILMEMBER ORAVITS

COUNCILMEMBER OVERTON

COUNCILMEMBER WOODSON

- 4. Consideration and Adoption of Ordinance No. 2013-17;** An ordinance of the Mayor and Council of the City of Flagstaff, Arizona amending Title 3-10-001-0001, Planning Fees, Section 3-10-001-0002, Engineering Fees, and Section 3-10-001-0005, Recreation Fees; providing for a savings clause; and providing that all ordinances or any part of the Flagstaff City Code in conflict with the provisions of this ordinance shall be repealed upon the effective date of this ordinance.

RECOMMENDED ACTION:

- 1) Read Ordinance No. 2013-17 by title only for the first time on July 9, 2013.
- 2) Read Ordinance No. 2013-17 by title only for the second time on July 16, 2013.
- 3) Adopt Ordinance No. 2013-17 on July 16, 2013.

5. Adjournment

WORK SESSION

1. Call to Order

2. Public Participation

Public Participation enables the public to address the Council about items that are not on the prepared agenda. Public Participation appears on the agenda twice, at the beginning and at the end of the work session. You may speak at one or the other, but not both. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

3. Preliminary Review of Draft Agenda for the July 16, 2013, City Council Meeting.*

**Public comment on draft agenda items may be taken under "Review of Draft Agenda Items" later in the meeting, at the discretion of the Mayor. Citizens wishing to speak on agenda items not specifically called out by the City Council for discussion under the second Review section may submit a speaker card for their items of interest to the recording clerk.*

4. Discussion of De-Icer and Tree Impacts.

RECOMMENDED ACTION:

Direction for the upcoming winter season. Staff has prepared four options for discussion.

5. Consider moving forward a preliminary design and cost estimate to construct the Rio de Flag Flood Control Project according to FEMA standards.

RECOMMENDED ACTION:

Provide direction to staff to move forward on the study.

6. Review of Draft Agenda Items for the July 16, 2013, City Council Meeting.*

**Public comment on draft agenda items will be taken at this time, at the discretion of the Mayor.*

7. Public Participation

8. Informational Items To/From Mayor, Council, and City Manager.

9. Adjournment

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the City Council with the City Clerk.

Dated this _____ day of _____, 2013.

Elizabeth A. Burke, MMC, City Clerk

CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Michael O'Connor, Public Works Section Head
Date: 07/01/2013
Meeting Date: 07/09/2013



TITLE

Discussion of De-Icer and Tree Impacts.

RECOMMENDED ACTION:

Direction for the upcoming winter season. Staff has prepared four options for discussion.

INFORMATION

Staff will be looking for direction for snow operations for the upcoming winter season and its direct relation to applying de-icer. Staff has prepared four different options for discussion and is willing to amend them as needed.

- Option 1 - Current Operation
- Option 2 - All Cinders
- Option 3 - Impact Analysis
- Option 4 - Reduce De-icer to Major Hills and Target Areas

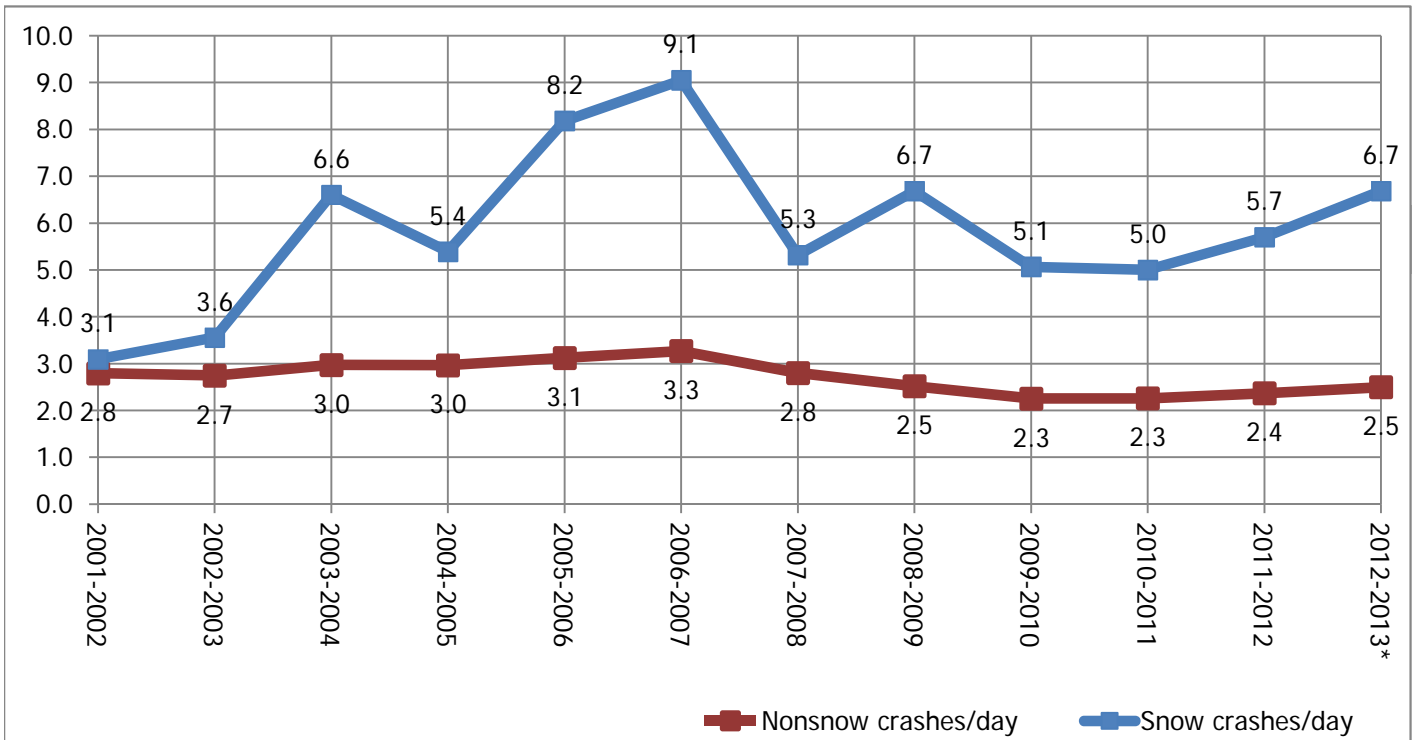
Attachments: Crash data 2013
 De-Icer and tree impacts

Form Review

Inbox	Reviewed By	Date
Legal Assistant	Vicki Baker	07/03/2013 03:47 PM
Senior Assistant City Attorney DW	David Womochil	07/03/2013 04:02 PM
Public Works Director	Erik Solberg	07/03/2013 04:15 PM
DCM - Jerene Watson	Jerene Watson	07/03/2013 09:36 PM
Form Started By: Michael O'Connor		Started On: 07/01/2013 10:44 AM
	Final Approval Date: 07/03/2013	

Snow day and nonsnow day crashes on deicer routes

Season Fiscal year	Nonsnow day crashes				Snow day crashes			
	Number of crashes	Nonsnow days	Crashes per day	Percent change	Number of crashes	Snow days	Crashes per day	Percent change
2001-2002	988	354	2.8		34	11	3.1	
2002-2003	952	347	2.7	-1.7	64	18	3.6	15.0
2003-2004	1043	351	3.0	8.3	99	15	6.6	85.6
2004-2005	976	329	3.0	-0.2	194	36	5.4	-18.4
2005-2006	1105	354	3.1	5.2	90	11	8.2	51.8
2006-2007	1128	345	3.3	4.7	181	20	9.1	10.6
2007-2008	964	344	2.8	-14.3	117	22	5.3	-41.2
2008-2009	871	346	2.5	-10.2	127	19	6.7	25.7
2009-2010	755	335	2.3	-10.5	152	30	5.1	-24.2
2010-2011	784	347	2.3	0.3	90	18	5.0	-1.3
2011-2012	819	346	2.4	4.8	114	20	5.7	14.0
2012-2013*	709	284	2.5	5.5	127	19	6.7	17.3
	10385	4082	2.5		1389	239	5.8	



Notes:

Includes all crashes within the City of Flagstaff on streets where deicer is applied

Does not include interstate highways (17 and 40)

Snow days are any day with more than 0.5 inches of snowfall

*Through April 30, 2013

De-Icer and Tree Impacts



Overview

- Objectives
- Background – Lessons Learned
- Tree Mortality
- Options for 2013-2014 Winter
- Council Discussion

Objectives

- **Direction for Upcoming Winter Season**
- **De-icing Program**
- **De-icer Impacts on Trees**

Background:

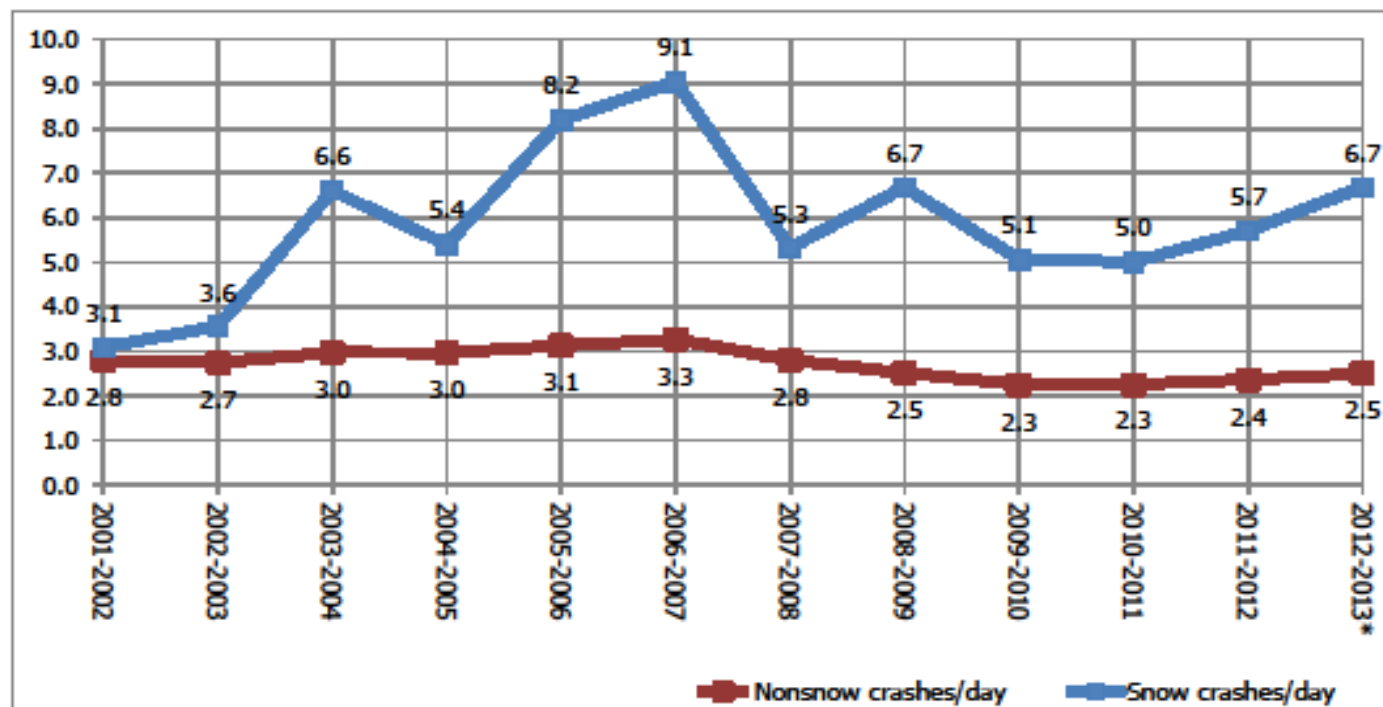
- In the Fall of 2007, Public Works employees presented to Council a proposal to consider the use of de-icer on City roads.
- The roads were identified by traffic use, accidents, problem areas and hills. Council approved the proposal, and it was implemented immediately that winter season.
- Proposal: Service levels would be increased, as crews could street sweep areas more quickly, improve road safety, emergency response times would be maintained during snow events and it would increase the quality of life for Flagstaff citizens.

Traffic Impacts Are Reduced:

- Since the first winter of using de-icer, we realized a 30% overall reduction in accidents as compared to 2006 data.
- Not only were accidents reduced, slide offs, traffic movements and general mobility have improved.
- Economic vitality is increased as roadways are open and passable during winter events.
- Clearing of major roadways have become expected in the community.

Snow day and nonsnow day crashes on deicer routes

Season Fiscal year	Nonsnow day crashes				Snow day crashes			
	Number of crashes	Nonsnow days	Crashes per day	Percent change	Number of crashes	Snow days	Crashes per day	Percent change
2001-2002	988	354	2.8		34	11	3.1	
2002-2003	952	347	2.7	-1.7	64	18	3.6	15.0
2003-2004	1043	351	3.0	8.3	99	15	6.6	85.6
2004-2005	976	329	3.0	-0.2	194	36	5.4	-18.4
2005-2006	1105	354	3.1	5.2	90	11	8.2	51.8
2006-2007	1128	345	3.3	4.7	181	20	9.1	10.6
2007-2008	964	344	2.8	-14.3	117	22	5.3	-41.2
2008-2009	871	346	2.5	-10.2	127	19	6.7	25.7
2009-2010	755	335	2.3	-10.5	152	30	5.1	-24.2
2010-2011	784	347	2.3	0.3	90	18	5.0	-1.3
2011-2012	819	346	2.4	4.8	114	20	5.7	14.0
2012-2013*	709	284	2.5	5.5	127	19	6.7	17.3
	10385	4082	2.5		1389	239	5.8	



Health Issues/ Airborne Particulates:

Reduced cinder use has resulted in fewer airborne particulates. Coconino County is not currently regulated for particulate matter.

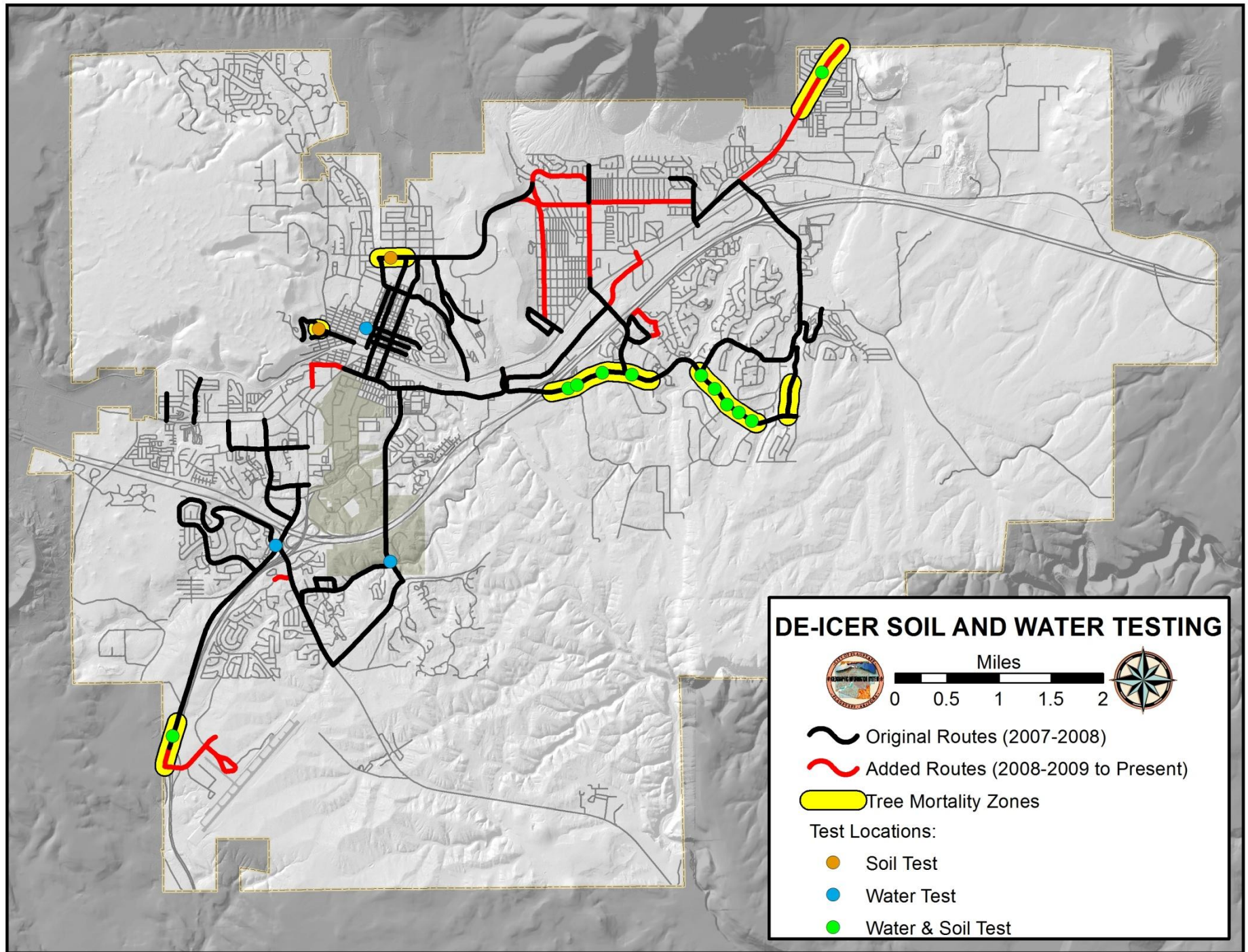


De-icer and Cinder Cost and Resource Analysis

	<u>3/8" Cinders per Treated Mile</u>	<u>De-icer per Treated Mile</u>
Fuel Use (Gallons)	6.54	5.52
Emissions (Pounds/CO2e)	145.19	122.54
Total ELMO Cost (\$)	\$450.78	\$104.22

Testing Results of Soils, Water and Vegetation:

- Numerous locations were identified for soil and surface water testing, pre and post winter.
- We did see an increase in sodium from our base soil samples, but the levels have stabilized and not increased year to year.
- A 2011 joint study conducted by Public Works and the Fire Dept, using the analysis capacity and expertise of the US Forest Service Rocky Mountain Research Laboratory, identified salt – in some cases as high as 1000 times above “normal” needle content in distressed tree samples.




Tree Mortality

- Once a tree begins to show symptoms and decline, death usually occurs within 2-4 years of initial symptoms.
- Some damaged trees may show a spring/summer flush of new growth and appear to be on the road to recovery, but these same trees soon show a decline.
- Since 2010, staff has removed approximately 300 hazard trees on de-icer routes.
- Recently staff has identified 400 trees for removal on City rights of way and approximately 200 on private property.

Tree Mortality

- Streets and Fire Dept Wildland Crews (5-12 staff) have spent on an average 2-4 days a year removing identified hazard trees on City property. \$10,000 per year (salary, equipment, and other operational expenses).
- For trees on private property, the owner has been responsible for removals. Removal and disposal costs can range from \$100/tree to over \$1,000/tree.

Option: 1

A yellow snowplow is shown clearing a path through a dense forest of snow-covered evergreen trees. The plow is pushing a large pile of snow in front of it, and its headlights are on. The scene is set in a winter environment with a thick layer of snow on the ground and trees.

**Continue
Current Operations**

Option 1: Continue Current Operations

Pros:

- Public safety and traffic impacts
- Increased sun on road due to tree mortality
- Eventually trees will be away from the “plow spray”
- Expected service level
- All NAIPTA bus routes are treated
- Continued air quality

Cons:

- Fleet impacts
- Tree mortality
- Funding source for tree removals
- Personnel to remove trees
- Research needed for migration

Option 2: All Cinders



Option 2: All Cinders

Pros:

- Reduced new tree mortality
- Fleet impacts may be reduced (ADOT routes)

Cons:

- Bus routes impacted NAIPTA and FUSD
- Flat roads not treated
- Increased accidents/false security
- Drainage cleaning increased dramatically
- Equipment, fuel, labor and overtime increases
- Public Health impact/air quality
- Code enforcement impact
- ADOT will still be using de-icer (89)
- Sweeping impacts, streets and sidewalks

Ice buildup



Option 3: Impact Analysis

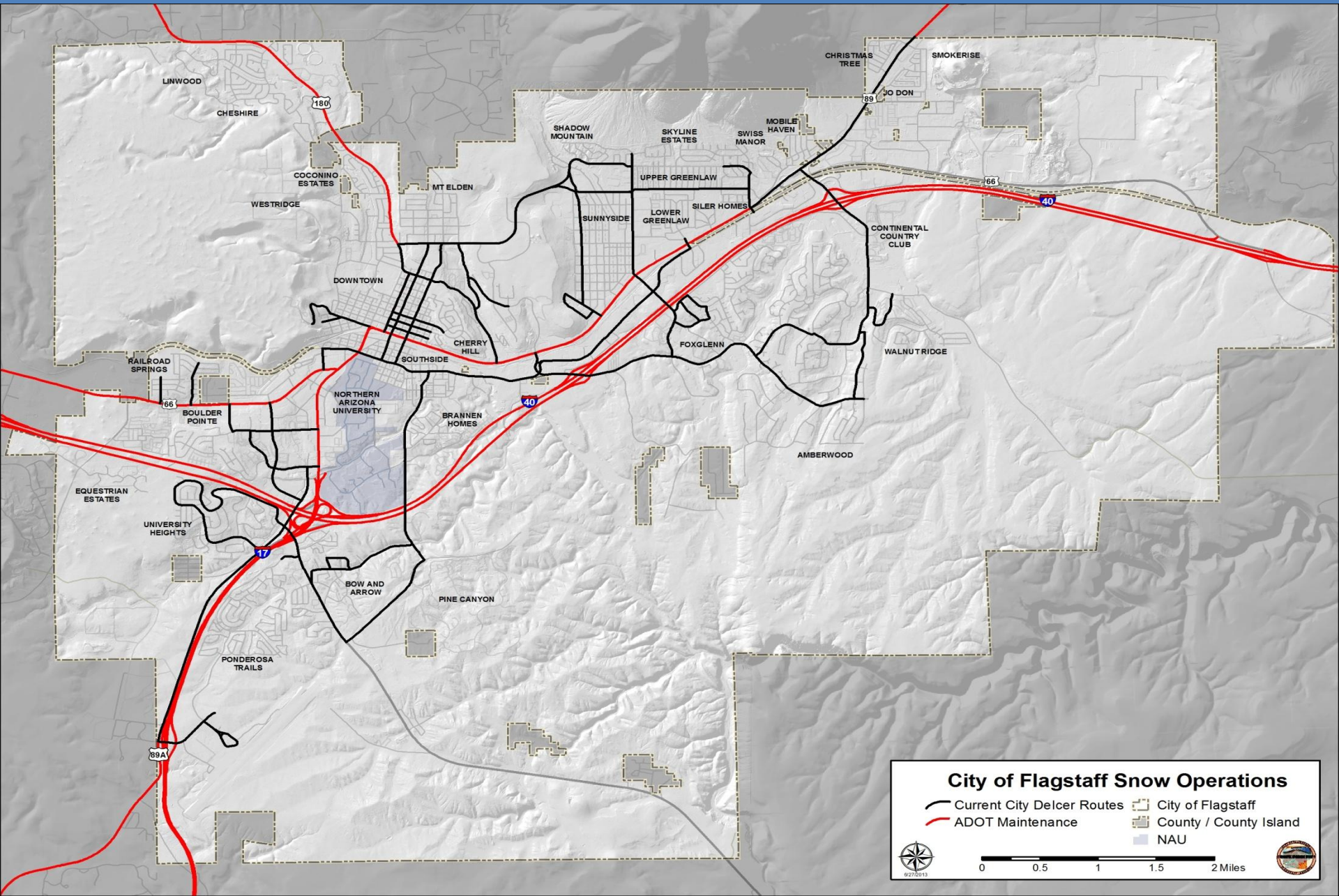
Pros:

- Tree mortality limited to areas
- Major hills will get treated
- Fleet impacts reduced

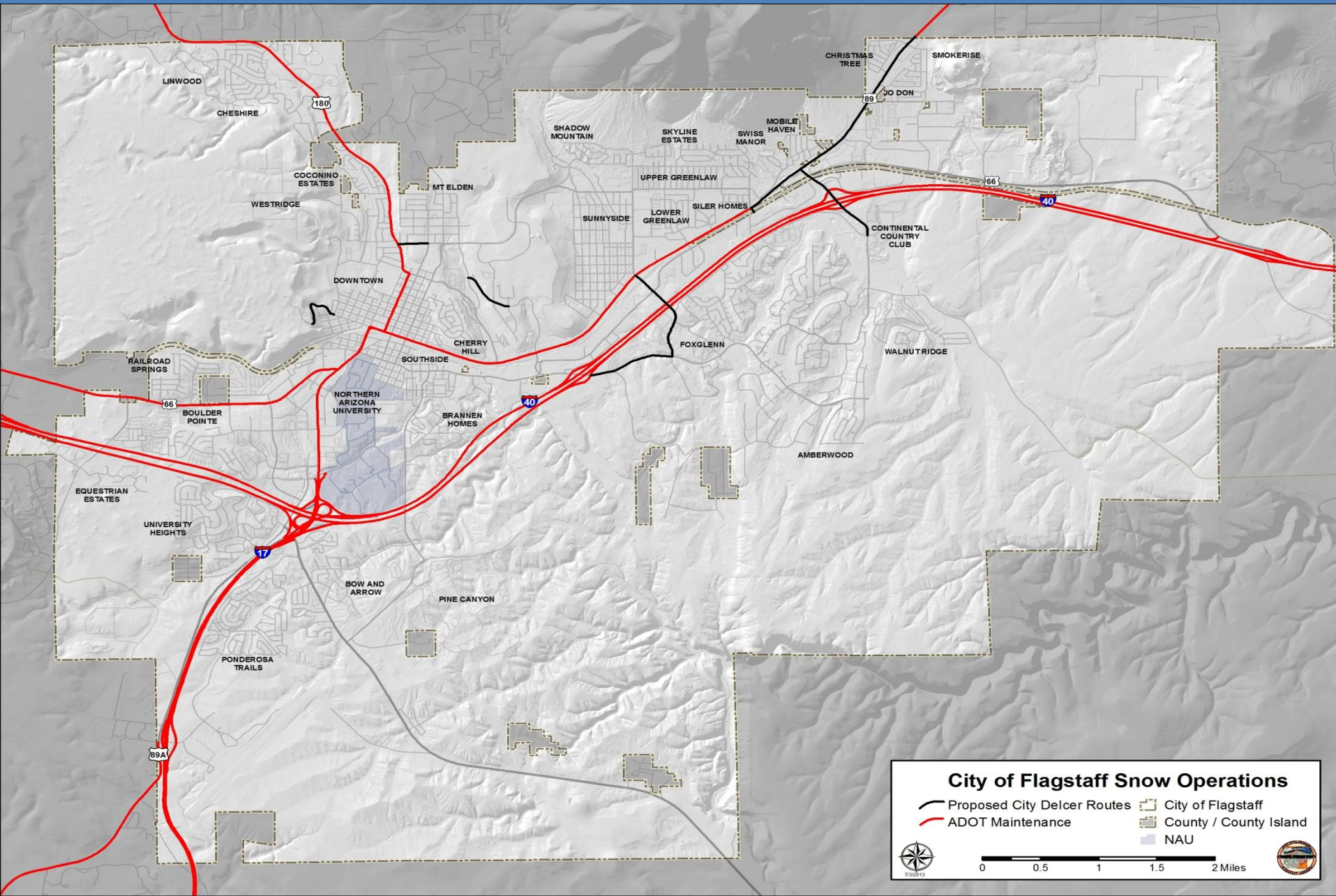
Cons:

- Re-routing of equipment
- Bus routes impacted NAIPTA and FUSD
- Accidents increased/ false security
- Sweeping impacts, streets and sidewalks
- Equipment, fuel, labor and overtime increases
- Public health impacts/air quality
- Code enforcement impacts
- Flat roads not treated
- Not efficient

Current Routes



Option 3: Impact Analysis



Option 4: Reduce De-icer to Major Hills and Target Areas



Option 4: Reduce De-icer to Major Hills and Target Areas

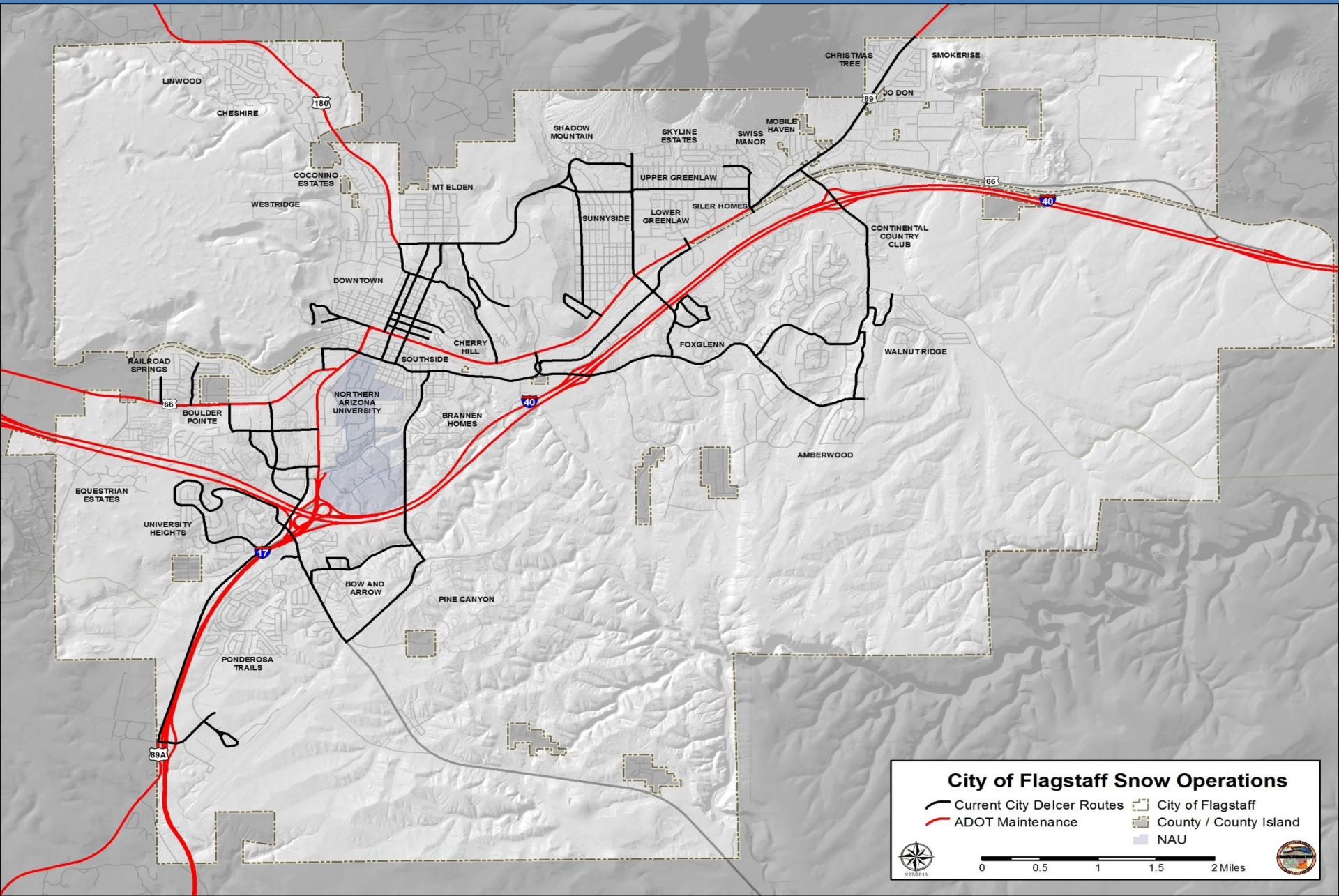
Pros:

- Tree mortality limited to areas
- Hills will get treated
- Fleet impacts reduced

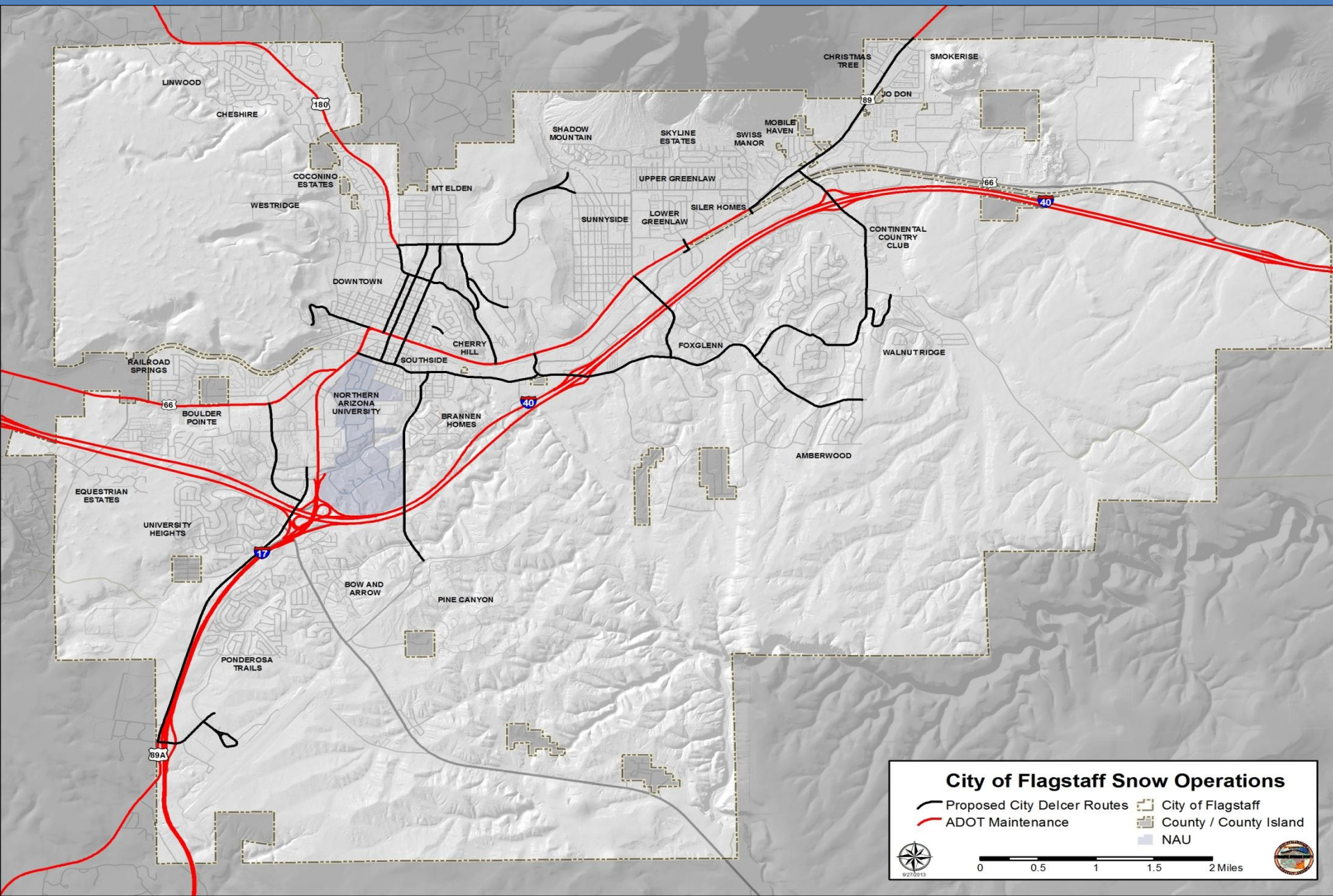
Cons:

- Re-routing of equipment
- Bus routes impacted NAIPTA and FUSD
- Flat roads not treated
- Accidents increased/ false security
- Drainage cleaning increased
- Sweeping impacts, streets and sidewalks
- Equipment, fuel, labor and overtime increases
- Public health impacts/air quality
- Code enforcement impacts

Current Routes



Option 4: Major Hills and Target Areas



Council Discussion:

- **Option 1 - Current Operation**
- **Option 2 - All Cinders**
- **Option 3 - Impact Analysis**
- **Option 4 - Reduce De-icer to Major Hills and Target Areas**

CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Barbara Goodrich, Management Services Director
Date: 06/24/2013
Meeting Date: 07/09/2013



TITLE:

Consideration and Adoption of Ordinance No. 2013-17; An ordinance of the Mayor and Council of the City of Flagstaff, Arizona amending Title 3-10-001-0001, Planning Fees, Section 3-10-001-0002, Engineering Fees, and Section 3-10-001-0005, Recreation Fees; providing for a savings clause; and providing that all ordinances or any part of the Flagstaff City Code in conflict with the provisions of this ordinance shall be repealed upon the effective date of this ordinance.

RECOMMENDED ACTION:

- 1) Read Ordinance No. 2013-17 by title only for the first time on July 9, 2013.
- 2) Read Ordinance No. 2013-17 by title only for the second time on July 16, 2013.
- 3) Adopt Ordinance No. 2013-17 on July 16, 2013.

Policy Decision or Reason for Action:

At the Council Budget Hearings held April 24, 2013 and April 25, 2013 the City Council directed the increase or creation of certain fees to balance the FY2014 budget. City fees are set forth in Title 3, Chapter 10 User Fees of the City Municipal Code and an ordinance is needed to update the fees stated in the Code.

Financial Impact:

Increase Planning fees to generate an additional \$85,000 annually to fund a Zone 1 Planning Development Manager. This position will help assure that current work load demands are met.

Implement direct cost recovery for the Materials Testing Lab to generate approximately \$215,000 annually to cover the cost of this service.

Increase Recreation fees to generate an additional \$210,000 annually for the General Fund, an amount that will help fund general operations.

Connection to Council Goal:

Effective governance

Previous Council Decision on This:

Yes. Council Budget Study Sessions, April 24 and 25, 2013.
 City Council Work Session May 28, 2013 (Recreation Fees).
 Tentative budget adoption June 4, 2013.
 Final budget adoption June 18, 2013.

Options and Alternatives:

Approve Ordinance No.2013-17 as written.

Approve Ordinance No. 2013-17with amendments.

Do not approve Ordinance No.2013-17.

Background/History:

The FY2014 Budget focused on two priority areas for FY2014: Compensation and infrastructure maintenance and enhancement. To provide resource for these two areas, the City Council endorsed a multi-prong approach including revenue growth in State shared revenues, expenditure reductions, expenditure reallocations, new or increased user fees, Cityscape advertising, and to pass through sales tax on water to account holders.

This action only addresses new and increased user fees by amending Title 3, Chapter 10 of the City Code.

Specifically, Chapter 3-10.001.0001, Planning is being updated to move from an approximate 50% recovery of total costs to 60%. Such an increase will generate an estimated \$85,000 in revenue annually. These dollars will fund a Zone 1 Planning Development Manager to meet current work load demand. The 2012 workload is up 300% in comparison to prior years (back to 2008 levels), while staffing is at 50% of the 2008 level.

Chapter 3-10-001-0002, Engineering, is being updated to include direct cost recovery for the Materials Testing Laboratory. The proposed rate will recover approximately \$215,000 in direct cost estimated for a combination of a direct and an outsourced service.

Chapter 3-10-001-0005, Recreation, is also being updated. Recreation fee increases range from 10% to 57%, with the majority receiving a 17% increase. These fee increases are intended to generate \$210,000 annually to the General Fund to support general operations and infrastructure.

Two comparative charts are provided as attachments to this staff summary to show what the fees currently are and what they are proposed to be. The comparative chart for Recreation fees is color coded so the reader can quickly see the specific increase applied to that particular fee.

Key Considerations:

These new or increased fees are an integral part of the FY2014 Budget necessary in order to reach a structural balance.

If the Planning fees are not increased and the City is not able to fund the Planner position, the City will experience delays in review and will be unable to meet defined time frames as required by both SB1598 and HB2443. During the April 2013 staff presentation of this topic, Council agreed that these reviews/services to the development community are not ones that lend themselves to outsourcing.

If the Material Testing Lab fee is not approved, the City will no longer provide this service directly or through a subcontract. Each developer and each City capital project would have to directly fund these activities with a private sector lab reducing City quality control and oversight.

If the Recreation fee increases are not approved, reductions to other General Fund expenditures will have to be made as these fee increases are scheduled to support general operations and infrastructure.

Expanded Financial Considerations:

The General Fund is dependent on the increased fees in order to maintain a structural balance. Should the fee changes not be adopted, the General Fund will have to revise its work program for FY2014 or other consequences may occur as described above.

Community Benefits and Considerations:

The community benefits globally by the City continuing to provide a structurally balanced budget.

The development community benefits by having adequate staffing to meet current demand for timely review and response.

Community Involvement:

Inform
Consult
Involve

Planning, Engineering, Recreation User Fees:

Posted on City website May 10, 2013 through the current date.

Numerous work sessions on recreations fees

Parks & Recreation Commission

E-mail to user groups

Signage at Aquaplex

Advised Northern Arizona Builders Association of Council's budget direction

Notification through media groups and social media

Water Sales Tax:

Posted on City website May 10, 2013 through the current date.

Notice on water bill

Notification through media groups and social media

Expanded Options and Alternatives:

Approve Ordinance No.2013-17 as written.

Approve Ordinance No. 2013-17 with amendments.

Do not approve Ordinance No. 2013-17.

Attachments: Ord. 2013-17
 Proposed Planning Fees
 Proposed Engineering Fees
 Proposed Recreation Fees
 User Fee PPoint

Form Review

Inbox	Reviewed By	Date
Community Development Director	Barbara Goodrich	07/02/2013 12:46 PM
Management Services Director (Originator)	Barbara Goodrich	07/02/2013 12:51 PM
Community Development Director	Mark Landsiedel	07/02/2013 05:32 PM
Public Works Director	Erik Solberg	07/02/2013 05:35 PM
Legal Assistant	Vicki Baker	07/02/2013 05:45 PM
Senior Assistant City Attorney JS	James Speed	07/03/2013 06:49 AM
Management Services Director (Originator)	Elizabeth A. Burke	07/05/2013 09:32 AM
DCM - Josh Copley	Elizabeth A. Burke	07/05/2013 02:13 PM
DCM - Jerene Watson	Jerene Watson	07/05/2013 02:17 PM
Form Started By: Barbara Goodrich		Started On: 06/24/2013 07:58 AM

ORDINANCE NO. 2013-17

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF FLAGSTAFF, ARIZONA, AMENDING TITLE 3, SECTION 3-10-001-0001, *PLANNING FEES*, SECTION 3-10-001-0002, *ENGINEERING FEES*, AND SECTION 3-10-001-0005, *RECREATION FEES*; PROVIDING FOR A SAVINGS CLAUSE; AND PROVIDING THAT ALL ORDINANCES OR ANY PART OF THE FLAGSTAFF CITY CODE IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE SHALL BE REPEALED UPON THE EFFECTIVE DATE OF THIS ORDINANCE

RECITALS:

WHEREAS, pursuant to Article I, Section 3 of the Charter of the City of Flagstaff, the City has the power and authority to impose user fees related to specific services and programs; and

WHEREAS, since initial imposition, the City's user fees have been occasionally amended to update those fees that no longer accurately reflect the cost to the City of providing these services, or to establish fees for newly provided services; and

WHEREAS, the current fees charged for planning and recreation services do not accurately reflect the costs of these services to the City, while newly imposed demands associated with those services provided by the Materials Testing Laboratory necessitate a new fee in order to fully recompense the City for this outsourced service; and

WHEREAS, the Council has found that the increase of fees for planning and recreation, and the imposition of a new fee for materials testing, recommended by City staff be formally adopted.

ENACTMENTS:

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLAGSTAFF AS FOLLOWS:

SECTION 1. Title 3, Business Regulations, Chapter 10, User Fees, Section 3-10-001-0001, *Planning Fees*, shall be deleted and replaced in its entirety with the following:

Planning Fees	
Subdiv Plats - Development Master Plan	\$1,678
Subdiv Plats - Dev Master Plan per acre	\$241
Subdiv Plats - DRB IDS Concept Plan	\$700
Subdiv Plats - Preliminary Plat submittal	\$4,496
Subdiv Plats - Preliminary Plat per lot	\$121
Subdiv Plats - Preliminary Plat revision after approval (a)	25%
Subdiv Plats - Preliminary Plat extension (a)	50%
Subdiv Plats - Final Plat submittal	\$1,244
Subdiv Plats - DRB Formal Submission	\$1,081
Subdiv Plats - Minor Land Division	\$892

Subdiv Plats - Lot Split	\$81
Subdiv Plats - Tentative Plat per lot	\$120
Rezoning – Commercial	\$4,175
Rezoning - Commercial per acre	\$118
Rezoning – Industrial	\$4,175
Rezoning - Industrial per acre	\$125
Rezoning - High Density Residential	\$6,137
Rezoning - High Density Resdttl - per acre	\$129
Rezoning - Medium Density Residential	\$4,175
Rezoning - Medium Density Resdttl - per acre	\$129
Rezoning - Low Density Residential	\$2,718
Rezoning - Low Density Resdnttl - per acre	\$129
Rezoning – extension	\$809
Gen Plan Amend - Land Use	\$2,782
Gen Plan Amend - Land Use per acre	\$334
Gen Plan Amend - Specific Plan/Text	\$3,576
Gen Plan Amend - Specific Plan/Text per acre	\$133
Gen Plan Amend - w/ Rezoning	\$4,692
Gen Plan Amend - w/ Rezoning per acre	\$266
Cond/Special Use Permit – Residential	\$1,135
Cond/Special Use Permit - Non residential	\$1,891
Cond/Special Use Permit - Schools, Public Buildings, Churches	\$2,258
Cond/Special Use Permit - Extensions/Renewals (a)	50%
Variance - Single Family Resdnttl	\$670
Variance – Residential	\$670
Variance – Nonresidential	\$670
Variance – Nonprofit	\$670
Appeals – Board of Adjustments	\$995
Appeals – Planning Commission and Council	\$1056
Annexation	\$1,788
Continuance	\$457
IDS/Site Plan Rvw – Concept	\$1,631
IDS/Site Plan Rvw - < 1 acre	\$2,124
IDS/Site Plan Rvw - > 1 acre	\$1,062
IDS/Site Plan Rvw - per acre	\$1,294
IDS/Site Plan Rvw – Revisions	\$295
IDS/Site Plan Rvw - P&Z review/appeal	\$2,408
Zoning Verification – letter	\$234
Zoning Verification - Liquor License	\$63
Historic Preservation - Cert of Appropriateness	\$40
Zoning Permit	\$75

Sign Permit - Standard sign	\$307
Sign Permit - Standard sign per s.f.	\$119
Sign Permit - Comprehensive Review	\$700
Sign Permit - ROW or illegal sign removal	\$40
Engineering Public Impvmnt Plan Check	\$0
(a) Fee is based on a percentage of the original fee paid	

SECTION 2. Title 3, Business Regulations, Chapter 10, User Fees, Section 3-10-001-0002, *Engineering Fees*, shall be deleted and replaced in its entirety with the following:

Engineering Fees	
1 st – Constr & Grading – Drainage Report	\$266
1 st – Constr & Grading – Engineering Review, per sheet	\$166
Public Improvement Plan Check – Road/Drainage/Water/Sewer	\$395
Public Improvement Inspection - Road	1.55%
Public Improvement Inspection - Drainage	4.71%
Public Improvement Inspection - Water	2.57%
Public Improvement Inspection - Sewer	3.31%
As built – Revisions to original plans	0.24%
General ROW permit	\$275
Traffic Impact Analysis – 0 and 1	\$469
Traffic Impact Analysis – 2M	\$8,456
Traffic Impact Analysis – 2L + 2 multi	\$11,387
Soils Report Review	\$59
Materials Testing as a percentage of the Public Improvement Construction Cost	2.15%

SECTION 3. Title 3, Business Regulations, Chapter 10, User Fees, Section 3-10-001-0005, *Recreation Fees*, shall be deleted and replaced in its entirety with the following:

Admission/Pass/Facility/Equipment	9/1/2013
Ice Arena	
Admissions - single entry per person	
Preschool (4 & under)	N/C w/paid CG
Child (5-11)	\$3.25
Youth (12-17)	\$3.25
Adult (18 & over)	\$6.25
Senior (55+)	\$4.50
Active Military	\$4.50

Chaperoned Youth Group Participant (15 or more youth, 1:15 ratio)	\$2.75
Specialty Session (ex. Scrimmage, Stick Time)	\$12.50
Admissions - punch cards	
Child (5-11) - 20 admissions	\$45.75
Youth (12-17) - 20 admissions	\$45.75
Adult (18+) - 20 admissions	\$91.25
Senior (55+)- 20 admissions	\$70.00
Active Military - 20 admissions	\$70.00
Specialty Session (10 admissions)	\$91.25
Skate Rental/Sharpening - per person	
Figure/Hockey Skates Rental	\$3.75
Skate Rental Punch Pass (20 rentals)	\$55.00
Skate Sharpening	\$6.25
Deposit for Room/Facility Rentals (refundable)	
Room And Facility Deposit (of total rental costs)	25%
Arena Rental (Note 1, 8) - hourly, plus tax	
Non-Public Arena Time	
Individuals	\$121.75
Youth Non-Profit Community Organizations	\$61.00
Adult Non-Profit Community Organizations	\$132.00
Commercial, For-Profit, or Out of Community Organizations	\$264.25
Holiday Rental - Add 25% on fee	No Change
Public Session Arena "Buy Out" Time - hourly, plus tax (entire session only)	
Individuals	Not Available
Youth Non-Profit Community Organizations	\$304.25
Adult Non-Profit Community Organizations	\$608.50
Commercial, For-Profit, or Out of Community Organizations	\$1,217.00
Holiday Rental - Add 25% on fee	No Change
Arena Rental Without Ice (Note 3) (May-Jun subject to avail.) - hourly, plus tax	
Individuals	\$36.75
Youth Non-Profit Community Organizations	\$18.50
Adult Non-Profit Community Organizations	\$36.75
Commercial, For-Profit, or Out of Community Organizations	\$73.25

Holiday Rental - Add 25% on fee	No Change
Spectator Admission (Note 2) - single entry per person	
Preschool (4 & under)	N/C w/paid CG
Child (5-11)	\$1.50
Youth (12-17)	\$1.50
Adult (18 & over)	\$2.75
Senior (55+)	\$2.00
Active Military	\$2.00
Facility Permits	
Concession/Merchandise Table - per table, per event	\$8.25
Party/Meeting Room (Note 3, 8) - hourly, plus tax	
Individuals	\$19.75
Youth Non-Profit Community Organizations	\$11.25
Adult Non-Profit Community Organizations	\$19.75
Commercial, For-Profit, or Out of Community Organizations	\$36.75
Holiday Rental - Add 25% on fee	No Change
Training Room (Note 3, 8) - hourly, plus tax	
Individuals	\$17.25
Youth Non-Profit Community Organizations	\$8.75
Adult Non-Profit Community Organizations	\$17.25
Commercial, For-Profit, or Out of Community Organizations	\$34.25
Holiday Rental - Add 25% on fee	No Change
Flagstaff Recreation Center	
Deposit for Room/Facility Rentals (refundable)	
Room Deposit (per room)	\$50.00
Facility Rental Deposit (5 rooms or more)	\$200.00

Club Annual Meeting Permit - during regular hours only, (Note 3, 8) - plus tax	
1-3 meetings/yr	\$33.00
4-12 meetings/yr	\$59.75
13-26 meetings/yr	\$86.00
27-52 meetings/yr	\$112.50
53 + meetings/yr	\$138.75
Meeting Room (Note 3, 8) - hourly, plus tax	
Individuals	\$19.75
Youth Non-Profit Community Organizations	\$11.25
Adult Non-Profit Community Organizations	\$19.75
Commercial, For-Profit, or Out of Community Organizations	\$36.50
Holiday Rental - Add 25% on fee	No Change
Gymnasium - hourly, plus tax	
Individuals	\$32.00
Youth Non-Profit Community Organizations	\$16.00
Adult Non-Profit Community Organizations	\$32.00
Commercial, For-Profit, or Out of Community Organizations	\$73.25
Holiday Rental - Add 25% on fee	No Change
Concession/Merchandise Table - per table, per event	\$8.25
Annual Weight Room Pass - per person	
Youth (12-17)	\$18.50
Adult (18+)	\$55.00
Senior (55+)	\$45.00
Active Military	\$45.00
Monthly Weight Room Pass - per person	
Youth (12-17)	\$2.00
Adult (18+)	\$6.00
Senior (55+)	\$5.00
Active Military	\$5.00

Joe C. Montoya Community & Senior Center	
Deposit for Room/Facility Rentals (refundable)	
Room Deposit (per room)	\$50.00
Facility Rental Deposit (5 rooms or more)	\$200.00
Club Annual Meeting Permit - during regular hours only, (Note 3, 8) - plus tax	
1-3 meetings/yr	\$33.00
4-12 meetings/yr	\$59.75
13-26 meetings/yr	\$86.00
27-52 meetings/yr	\$112.50
53 + meetings/yr	\$138.75
Facility Rental (Note 3, 8) - hourly, plus tax	
Standard Room	
Individuals	\$19.75
Youth Non-Profit Community Organizations	\$11.25
Adult Non-Profit Community Organizations	\$19.75
Commercial, For-Profit, or Out of Community Organizations	\$36.50
Holiday Rental - Add 25% on fee	
Allen Room (includes both sections)	
Individuals	\$41.75
Youth Non-Profit Community Organizations	\$21.00
Adult Non-Profit Community Organizations	\$41.75
Commercial, For-Profit, or Out of Community Organizations	\$83.00
Holiday Rental - Add 25% on fee	No Change
Kitchen (special rules apply)	
Individuals	\$18.50
Youth Non-Profit Community Organizations	\$9.50
Adult Non-Profit Community Organizations	\$18.50
Commercial, For-Profit, or Out of Community Organizations	\$36.75
Holiday Rental - Add 25% on fee	No Change
Concession/Merchandise Table - per table, per event	\$8.25
Annual Weight Room Pass - per person	
Youth (12-17)	\$70.25
Adult (18 & over)	\$91.25
Senior (55+)	\$61.00
Active Military	\$61.00
Monthly Weight Room Pass - per person	

Youth (12-17)	\$6.25
Adult (18 & over)	\$8.00
Senior (55+)	\$5.50
Active Military	\$5.50
Equipment Rental - each/set	
Disc Golf Discs	\$1.50
Billiard Set (18+)	\$1.50
Aquaplex	
Admissions - single entry per person	
Preschool (4 & under) Resident	N/C w/paid CG
Preschool (4 & under) Non-Resident	N/C w/paid CG
Child (5-11) Resident	\$3.50
Child (5-11) Non-Resident	\$3.75
Youth (12-17) Resident	\$4.75
Youth (12-17) Non-Resident	\$6.25
Adult (18-54) Resident	\$6.00
Adult (18-54) Non-Resident	\$8.75
Adult 55+ Resident	\$4.75
Adult 55+ Non-Resident	\$6.25
Household Resident	\$23.50
Household Non-Resident	\$30.50
Active Military Resident	\$4.75
Active Military Non-Resident	\$6.25
Chaperoned Youth Group Resident (15 or more participants)	10%
Chaperoned Youth Group Non-Resident (15 or more participants)	10%
Aquaplex Passes	
Business Pass Program Discount (applies to 12 month passes only)	
1-3 Years	10%
4-6 Years	15%
7-10 Years	20%
12 Month Pass	
Child Resident	\$165.00
Child Non Resident	\$189.75

Youth Resident	\$209.00
Youth Non-Resident	\$240.50
Adult Resident	\$341.00
Adult Non-Resident	\$391.00
Adult 55+ Resident	\$209.00
Adult 55+ Non-Resident	\$240.50
2 Member HH Resident	\$467.50
2 Member Household Non-Resident	\$538.50
Household Pass Resident	\$550.00
Household Pass Non-Resident	\$632.50
Active Military Resident	\$209.00
Active Military Non-Resident	\$240.50
6 Month Pass	
Child Resident	\$99.00
Child Non Resident	\$114.00
Youth Resident	\$121.00
Youth Non-Resident	\$139.25
Adult Resident	\$192.50
Adult Non-Resident	\$221.00
Adult 55+ Resident	\$121.00
Adult 55+ Non-Resident	\$139.25
2 Member HH Resident	\$257.50
2 Member Household Non-Resident	\$294.50
Household Pass Resident	\$302.50
Household Pass Non-Resident	\$347.50
Active Military Resident	\$121.00
Active Military Non-Resident	\$139.25
3 Month Pass	
Child Resident	\$55.00
Child Non Resident	\$63.25
Youth Resident	\$71.50
Youth Non-Resident	\$81.75
Adult Resident	\$115.50
Adult Non-Resident	\$132.25
Adult 55+ Resident	\$71.50
Adult 55+ Non-Resident	\$81.75
2 Member HH Resident	\$163.00
2 Member Household Non-Resident	\$189.00
Household Pass Resident	\$191.50

Household Pass Non-Resident	\$221.00
Active Military Resident	\$71.50
Active Military Non-Resident	\$81.75
Additional HH Member Discount For Passes (more than 5 members in a HH)	25%
Deposit for Room/Facility Rentals (refundable)	
Room And Facility Deposit (of total rental costs)	25%
Meeting Rooms - per hour, plus tax	
<i>Non-Profit Community Organizations/Individuals</i>	
<i>Room Without Kitchen</i>	
Non-Peak Time	\$27.50
Peak-Time	\$44.00
<i>Room With Kitchen</i>	
Non-Peak Time	\$38.50
Peak-Time	\$55.00
<i>Combined Rooms</i>	
Non-Peak Time	\$66.00
Peak-Time	\$82.50
<i>Commerical, For Profit, Out of Community</i>	
<i>Room Without Kitchen</i>	
Non-Peak Time	\$44.00
Peak-Time	\$55.00
<i>Room With Kitchen</i>	
Non-Peak Time	\$55.00
Peak-Time	\$66.00
<i>Combined Rooms</i>	
Non-Peak Time	\$99.00
Peak-Time	\$121.00
<i>Internal City Rate</i>	
<i>Room Without Kitchen</i>	
Non-Peak Time	\$13.75
Peak-Time	\$22.00
<i>Room With Kitchen</i>	
Non-Peak Time	\$19.25
Peak-Time	\$27.50
<i>Combined Rooms</i>	
Non-Peak Time	\$33.00
Peak-Time	\$41.25

Gymnasium - per hour, plus tax	
<i>Non-Profit Community Organizations/Individuals</i>	
Non-Peak Time	\$58.50
Peak-Time	\$82.00
<i>Commerical, For Profit, Out of Community</i>	
Non-Peak Time	\$82.00
Peak-Time	\$111.25
<i>Internal City Rate</i>	
Non-Peak Time	\$29.25
Peak-Time	\$41.00
Aerobics Room - per hour, plus tax	
<i>Non-Profit Community Organizations/Individuals</i>	
Non-Peak Time	\$35.25
Peak-Time	\$47.00
<i>Commerical, For Profit, Out of Community</i>	
Non-Peak Time	\$47.00
Peak-Time	\$58.50
<i>Internal City Rate</i>	
Non-Peak Time	\$17.75
Peak-Time	\$23.50
Climbing Wall - per hour, plus tax	
<i>Non-Profit Community Organizations/Individuals</i>	
Non-Peak Time	\$35.25
Peak-Time	\$47.00
<i>Commerical, For Profit, Out of Community</i>	
Non-Peak Time	\$47.00
Peak-Time	\$58.50
<i>Internal City Rate</i>	
Non-Peak Time	\$17.75
Peak-Time	\$23.50
Party Room - per hour, plus tax	
<i>Non-Profit Community Organizations/Individuals</i>	
Room Rental	\$23.50

Commerical, For Profit, Out of Community	
Room Rental	Not Available
Pool Rental (Note 1,3) - per hour, 2 hour minimum, plus tax	
(only available after hours of operation)	
Non-Profit Community Organizations/Individuals	
1-50 individuals	\$351.00
51-100 individuals	\$468.00
101-150 individuals	\$585.00
Commerical, For Profit, Out of Community	
1-50 individuals	\$409.50
51-100 individuals	\$526.50
101-150 individuals	\$643.50
Internal City Rate	
1-50 individuals	\$175.50
51-100 individuals	\$234.00
101-150 individuals	\$292.50
Pool Buyout (Note 1,3) - per hour, 2 hour minimum, plus tax	
Non-Profit Community Organizations/Individuals	
1-50 individuals - Non Peak Time	\$702.00
1-50 individuals - Peak Time	\$760.50
51-100 individuals Non Peak Time	\$936.00
51-100 individuals - Peak Time	\$1,023.75
101-150 individuals - Non-Peak Time (5 hr. min.)	\$1,170.00
101-150 individuals - Peak Time (5 hr. min.)	\$1,287.00
Commerical, For Profit, Out of Community	
1-50 individuals - Non Peak Time	\$760.50
1-50 individuals - Peak Time	\$819.00
51-100 individuals Non Peak Time	\$1,023.75
51-100 individuals - Peak Time	\$1,111.50
101-150 individuals - Non-Peak Time (5 hr. min.)	\$1,287.00
101-150 individuals - Peak Time (5 hr. min.)	\$1,462.50
Entire Facility Including Pool (Note 1,3) - per hour, 2 hour min, plus tax	

<i>Non-Profit Community Organizations/Individuals</i>	
After Hours	\$877.50
Non-Peak Time	\$1,111.50
Peak-Time	\$1,462.50
<i>Commerical, For Profit, Out of Community</i>	
After Hours	\$1,462.50
Non-Peak Time	\$1,696.50
Peak-Time	\$1,755.00
<i>Internal City Rate</i>	
After Hours	\$438.75
Non-Peak Time	\$555.75
Peak-Time	\$731.25
Ramadas - per hour	
Level A (Bushmaster South, Foxglenn 1, Thorpe)	\$12.50
Level B (Bushmaster North, Foxglenn 2 & 3, Arroyo, Ponderosa)	\$9.50
Level C (Buffalo, Mobile Haven, Old Town Springs, Ponderosa Trls)	\$6.25
Equipment Rental - each, per day	
Equipment/Picnic Bag	\$20.00
Outdoor Courts	
Basketball, Handball, Horseshoe, Volleyball - hourly per court	
<i>Reserved Practice and Game Allocations</i>	
Individuals	\$3.25
Youth Non-Profit Community Organizations	\$1.75
Adult Non-Profit Community Organizations	\$3.25
Commercial, For-Profit, or Out of Community Organizations	\$6.25
Holiday Rental - Add 25% on fee	No Change
<i>Reserved Tournament Rentals</i>	
Individuals	\$6.25
Youth Non-Profit Community Organizations	\$3.25

Adult Non-Profit Community Organizations	\$6.25
Commercial, For-Profit, or Out of Community Organizations	\$12.50
Holiday Rental - Add 25% on fee	
Tennis Courts - hourly per court	
<i>Reserved Practice and Game Allocations</i>	
Individuals	\$6.25
Youth Non-Profit Community Organizations	\$2.50
Adult Non-Profit Community Organizations	\$6.25
Commercial, For-Profit, or Out of Community Organizations	\$12.50
Holiday Rental - Add 25% on fee	No Change
<i>Reserved Tournament Rentals</i>	
Individuals	\$12.50
Youth Non-Profit Community Organizations	\$6.25
Adult Non-Profit Community Organizations	\$12.50
Commercial, For-Profit, or Out of Community Organizations	\$25.00
Holiday Rental - Add 25% on fee	No Change
Outdoor Fields	
Baseball, Softball - hourly per field	
<i>Practice and Game Allocations</i>	
Individuals	\$6.25
Youth Non-Profit Community Organizations - per participant, per season \$15 maximum per family	\$6.25
Adult Non-Profit Community Organizations	\$6.25
Commercial, For-Profit, or Out of Community Organizations	\$12.50
Holiday Rental - Add 25% on fee	No Change
<i>Tournament Rentals (Note 4)</i>	
Individuals	\$12.50
Youth Non-Profit Community Organizations - per team, per tournament	\$6.25
Adult Non-Profit Community Organizations	\$12.50
Commercial, For-Profit, or Out of Community Organizations	\$25.00
Holiday Rental - Add 25% on fee	No Change
Soccer - hourly per field	
<i>Practice and Game Allocations</i>	

Individuals	\$6.25
Youth Non-Profit Community Organizations - per participant, per season \$15 maximum per family	\$6.25
Adult Non-Profit Community Organizations	\$6.25
Commercial, For-Profit, or Out of Community Organizations	\$12.50
Holiday Rental - Add 25% on fee	No Change
Tournament Rentals (Note 4)	
Individuals	\$12.50
Youth Non-Profit Community Organizations - per team, per tournament	\$6.25
Adult Non-Profit Community Organizations	\$12.50
Commercial, For-Profit, or Out of Community Organizations	\$25.00
Additional Field Prep. - Per Field	\$20.00
Holiday Rental - Add 25% on fee	No Change
Field & Court Concession Permits (per hours, per week and number of fields/courts allocated at site)	
Concession/Merchandise Stand	\$8.25
Concession Permits for Allocated Fields (per month), based on electrical and water usage	
Small concession buildings (WFlag LL Fields, Montalvo Field)	\$94.00
Large Concession buildings (Contiental LL)	\$131.00
Field and Court Lights	
Sport Courts - per court, per hour	\$12.50
Sport Fields - per field, per hour	\$36.75
Sport Fields - Youth Non-Profit Community Organizations - per field, per hour	\$12.50
Field/Facility Fee	
For City Athletic Programs	
Adult Fee - Per Participant	\$7.00
Youth Fee - Per Participant	\$0.00
Special Events - Other Areas Reserved in Parks for Exclusive Use (Note 5, 9)	
Refundable Deposits (per event)	
A & B Events	\$350.00
C Events	\$100.00

Special Event Application Fee	
"A" Events	\$65.75
"B" Events	\$50.00
"C" Events	\$33.00
Late Fee	
"A" Events	\$117.00
"B" Events	\$87.75
"C" Events	\$61.00
Most Sites - excludes Wheeler, Heritage Square, Parking, Street Closure, Event Series, Ramada Rental (Note 5, 9, 10)	
Half Day - 7 Hours or Less	
Individuals/Private Gatherings on City Property	\$24.75
Non-Profit Community Organizations/Public Gatherings on City Property	\$49.00
Commercial, For-Profit, or Out of Community Organizations on City Property	\$97.50
Full Day - More than 7 Hours	
Individuals/Private Gatherings on City Property	\$39.25
Non-Profit Community Organizations/Public Gatherings on City Property	\$78.25
Commercial, For-Profit, or Out of Community Organizations on City Property	\$158.50
Heritage Square/Wheeler Park (Note 5)	
Half Day - 7 Hours or Less	
Individuals/Private Gatherings on City Property	\$55.00
Non-Profit Community Organizations/Public Gatherings on City Property	\$55.00
Commercial, For-Profit, or Out of Community Organizations on City Property	\$110.00
Full Day More than 7 Hours	
Individuals/Private Gatherings on City Property	\$85.50
Non-Profit Community Organizations/Public Gatherings on City Property	\$85.50
Commercial, For-Profit, or Out of Community Organizations on City Property	\$170.75
Event Series (Note 5,9) - each day, per event	
Half Day - 7 Hours or Less	
3-6 events	\$22.00

7-12 events	\$18.50
13-24	\$14.75
25+	\$11.25
Full Day - More than 7 Hours	
3-6 events	\$29.75
7-12 events	\$24.50
13-24	\$20.00
25+	\$15.00
Half Day Commercial - 7 Hours or Less	
3-6 events	\$33.50
7-12 events	\$28.00
13-24	\$22.50
25+	\$16.75
Full Day Commercial -More than 7 Hours	
3-6 events	\$46.75
7-12 events	\$39.00
13-24	\$32.00
25+	\$24.00
Parking Lot Closure for Events -excludes Wheeler and City Hall Lots (Note 5)	
Half Day - 7 Hours or Less	
Individuals/Private Gatherings on City Property	\$27.00
Non-Profit Community Organizations/Public Gatherings on City Property	\$27.00
Commercial, For-Profit, or Out of Community Organizations on City Property	\$54.00
Full Day - More than 7 Hours	
Individuals/Private Gatherings on City Property	\$42.75
Non-Profit Community Organizations/Public Gatherings on City Property	\$42.75
Commercial, For-Profit, or Out of Community Organizations on City Property	\$85.50
Wheeler Park & City Hall Parking Lot Closure for Event (Note 5)	
Half Day - 7 Hours or Less	
Individuals/Private Gatherings on City Property	\$52.75
Non-profit/Community Organization on City Property	\$36.75
Commercial, For-Profit, or Out of Community Organizations on City Property	\$73.25

Full Day - More than 7 Hours	
Individuals/Private Gatherings on City Property	\$61.00
Non-Profit Community Organizations/Public Gatherings on City Property	\$61.00
Commercial, For-Profit, or Out of Community Organizations on City Property	\$121.75
Street Closure/Parade - Per Street Block (Note 5)	
Staging Area	\$29.25
Half Day - 7 Hours or Less	
Non-Profit	\$11.75
Commercial, For-Profit, or Out of Community Organization	\$23.50
Full Day - More than 7 Hours	
Non-Profit	\$17.75
Commercial, For-Profit, or Out of Community Organization	\$35.25
Overnight (10pm - 8am)	\$24.75
Wheeler Park & Heritage Square Electrical Use	
Half Day - 7 Hours or Less	
"A", "B" Events	\$39.25
"C" Events	\$20.50
Full Day - More than 7 Hours	
"A", "B" Events	\$65.75
"C" Events	\$33.00
Event Series - Each Day of Use	
Half Day - 7 Hours or Less	
"A", "B" Events	\$10.75
Full Day - More than 7 Hours	
"A", "B" Events	\$21.25
Event Equipment Rental - each pair, per event	
Banner poles (pair)	\$8.00
Downtown Banner (Note 7) - each	
North Downtown	
A Pricing (Premium)	
1-3 month display	\$60.25
4-6 month display	\$75.50

7-9 month display	\$99.00
10-12 month display	\$124.25
<i>B Pricing (Mid-Range)</i>	
1-3 month display	\$39.25
4-6 month display	\$59.75
7-9 month display	\$78.50
10-12 month display	\$99.00
<i>C Pricing (Outlining Areas)</i>	
1-3 month display	\$33.00
4-6 month display	\$49.25
7-9 month display	\$65.75
10-12 month display	\$81.75
<i>South Downtown</i>	
4-6 month display	\$50.25
7-9 month display	\$75.50
10-12 month display	\$124.50

Notes for Parks and Recreation Fee Schedule

1. Pool and arena rentals include one Site Supervisor. Additional payment is required for Lifeguard or Rink Guard staff, the number of which will be determined by guard/participant safety ratios, identified at the time of reservation. Minimum charge for guard is \$10.00 per hour (minimum 2 hrs.) per guard.
2. Local non-profit organizations desiring to collect "at door" admissions will be assessed a surcharge per spectator, or they have the option of renting the facility at the full commercial rate and retaining all admission fees. Organizations may be required to hire off-duty police or provide security personnel if determined to be in the best interest of the City of Flagstaff.
3. When use is not during established public operating hours, indoor recreation center facility rentals require additional payment for additional staffing at \$10.00 per hour, per staff member. Organizations may be required to hire off-duty police or provide security personnel if determined to be in the best interest of the City of Flagstaff.
4. Payment of the commercial tournament rate includes one beginning of day field lining.
5. Other fees may apply for special events based upon review of application. Organizations may be required to hire off-duty police or provide security personnel if determined to be in the best interest of the City of Flagstaff.
6. An event series consists of a minimum quantity of regularly scheduled public entertainments of the same type which is identified at the time of application for the permit. The series is scheduled in a manner that forms a pattern, i.e., every other Thursday at 6 p.m. or the first Friday of each month.
7. Installation and removal provided by City Staff (Parks, Recreation, or Streets).
8. Non-profit community organizations may receive credits against rentals for quantifiable support of facility construction and improvement. Projects must be pre-approved by the Public Works Director and receipts for materials and professional labor must be

provided. Program operating costs are not eligible for credit consideration. Credits are intended for fixed assets that remain with the property, not consumables.

9. Special events that need exclusive use of a park with multiple amenities or are so large as to affect the rental of those amenities may be required to rent all major amenities within the park. Major amenities may include rental of soccer fields, baseball fields, softball fields, volleyball courts, ramadas, parking lots, tennis courts and basketball courts. If rented for more than a 24 hour period they will be charged a maximum of 12 hours per day at either the Adult Non-Profit Community Organizations rate or the Commercial, For-Profit, or Out of Community Organizations rate. Playgrounds, skate parks, and BMX parks may not be rented and must be kept free and accessible to the general public.
10. Special Events at Ponderosa Park, Bushmaster Park, and Mobile Haven Park will be charged one half of the established rate for facilities and amenities within the park (excludes application fees).

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 5. Where the provisions of this ordinance directly conflict with the provisions of previous ordinances and of the Flagstaff City Code, the conflicting provisions of such ordinances and such Code are hereby repealed. However, all rights and remedies that are provided in ordinance establishing fees shall remain in full force and effect and the only repeal intended by this ordinance is the amount of fees to be charged in Section 3-10-001-0001, Planning Fees, Section 3-10-001-0002, Engineering Fees, and Section 3-10-001-0005, Recreation Fees.

SECTION 6. This ordinance shall be effective on and after September 1, 2013.

SECTION 7. That the City Clerk be authorized to correct typographical and grammatical errors, as well as errors of wording and punctuation, as necessary, and that the City Clerk be authorized to make formatting changes needed for purposes of clarity and form, if required, to be consistent with the Flagstaff City Code.

PASSED AND ADOPTED by the City Council and approved by the Mayor of the City of Flagstaff this _____ day of _____, 2013.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Planning and Materials Testing Lab Fees
Effective 9/1/2013

Planning Fees	Current	Proposed
Subdiv Plats - Development Master Plan	\$1,182	\$1,678
Subdiv Plats - Dev Master Plan per acre	\$170	\$241
Subdiv Plats - DRB IDS Concept Plan	\$493	\$700
Subdiv Plats - Preliminary Plat submittal	\$3,166	\$4,496
Subdiv Plats - Preliminary Plat per lot	\$85	\$121
Subdiv Plats - Preliminary Plat revision after approval (a)	25%	25%
Subdiv Plats - Preliminary Plat extension (a)	50%	50%
Subdiv Plats - Final Plat submittal	\$876	\$1,244
Subdiv Plats - DRB Formal Submission	\$761	\$1,081
Subdiv Plats - Minor Land Division	\$628	\$892
Subdiv Plats - Lot Split	\$57	\$81
Subdiv Plats - Tentative Plat per lot	\$85	\$120
Rezoning – Commercial	\$2,940	\$4,175
Rezoning - Commercial per acre	\$83	\$118
Rezoning – Industrial	\$2,940	\$4,175
Rezoning - Industrial per acre	\$91	\$125
Rezoning - High Density Residential	\$4,322	\$6,137
Rezoning - High Density Resdntl - per acre	\$91	\$129
Rezoning - Medium Density Residential	\$2,940	\$4,175
Rezoning - Medium Density Resdntl - per acre	\$91	\$129
Rezoning - Low Density Residential	\$1,914	\$2,718
Rezoning - Low Density Resdntl - per acre	\$91	\$129
Rezoning – extension	\$570	\$809
Gen Plan Amend - Land Use	\$1,959	\$2,782
Gen Plan Amend - Land Use per acre	\$235	\$334
Gen Plan Amend - Specific Plan/Text	\$2,518	\$3,576
Gen Plan Amend - Specific Plan/Text per acre	\$94	\$133
Gen Plan Amend - w/ Rezoning	\$3,304	\$4,692
Gen Plan Amend - w/ Rezoning per acre	\$187	\$266
Cond/Special Use Permit – Residential	\$799	\$1,135
Cond/Special Use Permit - Non residential	\$1,332	\$1,891
Cond/Special Use Permit - Schools, Public Buildings, Churches	\$1,590	\$2,258
Cond/Special Use Permit - Extensions/Renewals (a)	50%	50%
Variance - Single Family Resdntl	\$472	\$670
Variance – Residential	\$472	\$670
Variance – Nonresidential	\$472	\$670

Variance – Nonprofit	\$472	\$670
Appeals – Board of Adjustments	\$701	\$995
Appeals – Planning Commission and Council	\$744	\$1056
Annexation	\$1,259	\$1,788
Continuance	\$322	\$457
IDS/Site Plan Rvw – Concept	\$1,149	\$1,631
IDS/Site Plan Rvw - < 1 acre	\$1,496	\$2,124
IDS/Site Plan Rvw - > 1 acre	\$748	\$1,062
IDS/Site Plan Rvw - per acre	\$911	\$1,294
IDS/Site Plan Rvw – Revisions	\$208	\$295
IDS/Site Plan Rvw - P&Z review/appeal	\$1,696	\$2,408
Zoning Verification – letter	\$165	\$234
Zoning Verification - Liquor License	\$45	\$63
Historic Preservation - Cert of Appropriateness	\$28	\$40
Zoning Permit	\$53	\$75
Sign Permit - Standard sign	\$97	\$307
Sign Permit – Standard sign per s.f.	\$119	\$119
Sign Permit - Comprehensive Review	\$493	\$700
Sign Permit - ROW or illegal sign removal	\$28	\$40
Engineering Public Impvmnt Plan Check	\$0	\$0
(a) Fee is based on a percentage of the original fee paid		

Engineering – Materials Testing Lab Add
Effective 9/1/2013

Engineering	Current	Proposed
1 st – Constr & Grading – Drainage Report	\$266	\$266
1 st – Constr & Grading – Engineering Review, per sheet	\$166	\$166
Public Improvement Plan Check – Road/Drainage/Water/Sewer	\$395	\$395
Public Improvement Inspection - Road	1.55%	1.55%
Public Improvement Inspection - Drainage	4.71%	4.71%
Public Improvement Inspection - Water	2.57%	2.57%
Public Improvement Inspection - Sewer	3.31%	3.31%
As built – Revisions to original plans	0.24%	0.24%
General ROW permit	\$275	\$275
Traffic Impact Analysis – 0 and 1	\$469	\$469
Traffic Impact Analysis – 2M	\$8,456	\$8,456
Traffic Impact Analysis – 2L + 2 multi	\$11,387	\$11,387
Soils Report Review	\$59	\$59
Materials Testing as a percentage of the Public Improvement Construction Cost	0%	2.25%

Parks and Recreation Fees

Effective 9/1/2013

New	22% Increase
10% Increase	27% Increase
15% Increase	57% Increase
17% Increase	

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Ice Arena		
Admissions - single entry per person		
Preschool (4 & under)	N/C w/paid CG	N/C w/paid CG
Child (5-11)	\$2.75	\$3.25
Youth (12-17)	\$2.75	\$3.25
Adult (18 & over)	\$5.25	\$6.25
Senior (55+)		\$4.50
Active Military		\$4.50
Chaperoned Youth Group Participant (15 or more youth, 1:15 ratio)	\$2.25	\$2.75
Specialty Session (ex. Scrimmage, Stick Time)	\$10.50	\$12.50
Admissions - punch cards		
Child (5-11) - 20 admissions	\$39.00	\$45.75
Youth (12-17) - 20 admissions	\$39.00	\$45.75
Adult (18+) - 20 admissions	\$78.00	\$91.25
Senior (55+) - 20 admissions		\$70.00
Active Military - 20 admissions		\$70.00
Specialty Session (10 admissions)	\$78.00	\$91.25
Skate Rental/Sharpening - per person		
Figure/Hockey Skates Rental	\$3.25	\$3.75
Skate Rental Punch Pass (20 rentals)	\$47.00	\$55.00
Skate Sharpening	\$5.25	\$6.25
Deposit for Room/Facility Rentals (refundable)		
Room And Facility Deposit (of total rental costs)		25%
Arena Rental (Note 1, 8) - hourly, plus tax		
Non-Public Arena Time		
Individuals	\$104.00	\$121.75
Youth Non-Profit Community Organizations	\$52.00	\$61.00
Adult Non-Profit Community Organizations	\$104.00	\$132.00
Commercial, For-Profit, or Out of Community Organizations	\$208.00	\$264.25
Holiday Rental - Add 25% on fee	No Change	No Change
Public Session Arena - Buy Out - Time - hourly, plus tax (entire session only)		

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Individuals	Not Available	Not Available
Youth Non-Profit Community Organizations	\$260.00	\$304.25
Adult Non-Profit Community Organizations	\$520.00	\$608.50
Commercial, For-Profit, or Out of Community Organizations	\$1,040.00	\$1,217.00
Holiday Rental - Add 25% on fee	No Change	No Change
Arena Rental Without Ice (Note 3) (May-Jun subject to avail.) - hourly, plus tax		
Individuals	\$31.25	\$36.75
Youth Non-Profit Community Organizations	\$15.75	\$18.50
Adult Non-Profit Community Organizations	\$31.25	\$36.75
Commercial, For-Profit, or Out of Community Organizations	\$62.50	\$73.25
Holiday Rental - Add 25% on fee	No Change	No Change
Spectator Admission (Note 2) - single entry per person		
Preschool (4 & under)	N/C w/paid CG	N/C w/paid CG
Child (5-11)	\$1.25	\$1.50
Youth (12-17)	\$1.25	\$1.50
Adult (18 & over)	\$2.25	\$2.75
Senior (55+)		\$2.00
Active Military		\$2.00
Facility Permits		
Concession/Merchandise Table - per table, per event	\$5.25	\$8.25
Party/Meeting Room (Note 3, 8) - hourly, plus tax		
Individuals	\$16.75	\$19.75
Youth Non-Profit Community Organizations	\$9.50	\$11.25
Adult Non-Profit Community Organizations	\$16.75	\$19.75
Commercial, For-Profit, or Out of Community Organizations	\$31.25	\$36.75
Holiday Rental - Add 25% on fee	No Change	No Change
Training Room (Note 3, 8) - hourly, plus tax		
Individuals	\$14.75	\$17.25
Youth Non-Profit Community Organizations	\$7.50	\$8.75
Adult Non-Profit Community Organizations	\$14.75	\$17.25
Commercial, For-Profit, or Out of Community Organizations	\$29.25	\$34.25
Holiday Rental - Add 25% on fee	No Change	No Change

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Flagstaff Recreation Center		
Deposit for Room/Facility Rentals (refundable)		
Room Deposit (per room)	\$50.00	\$50.00
Facility Rental Deposit (5 rooms or more)	\$200.00	\$200.00
Club Annual Meeting Permit - during regular hours only, (Note 3, 8) - plus tax		
1-3 meetings/yr	\$26.00	\$33.00
4-12 meetings/yr	\$47.00	\$59.75
13-26 meetings/yr	\$67.57	\$86.00
27-52 meetings/yr	\$88.50	\$112.50
53 + meetings/yr	\$109.25	\$138.75
Meeting Room (Note 3, 8) - hourly, plus tax		
Individuals	\$16.75	\$19.75
Youth Non-Profit Community Organizations	\$9.50	\$11.25
Adult Non-Profit Community Organizations	\$16.75	\$19.75
Commercial, For-Profit, or Out of Community Organizations	\$31.25	\$36.50
Holiday Rental - Add 25% on fee	No Change	No Change
Gymnasium - hourly, plus tax		
Individuals	\$27.25	\$32.00
Youth Non-Profit Community Organizations	\$13.75	\$16.00
Adult Non-Profit Community Organizations	\$27.25	\$32.00
Commercial, For-Profit, or Out of Community Organizations	\$62.50	\$73.25
Holiday Rental - Add 25% on fee	No Change	No Change
Concession/Merchandise Table - per table, per event		\$8.25
Annual Weight Room Pass - per person		
Youth (12-17)	\$15.75	\$18.50
Adult (18+)	\$47.00	\$55.00
Senior (55+)		\$45.00
Active Military		\$45.00
Monthly Weight Room Pass - per person		
Youth (12-17)		\$2.00
Adult (18+)	\$5.00	\$6.00
Senior (55+)		\$5.00
Active Military		\$5.00

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Joe C. Montoya Community & Senior Center		
Deposit for Room/Facility Rentals (refundable)		
Room Deposit (per room)	\$50.00	\$50.00
Facility Rental Deposit (5 rooms or more)	\$200.00	\$200.00
Club Annual Meeting Permit - during regular hours only, (Note 3, 8) -		
1-3 meetings/yr	\$26.00	\$33.00
4-12 meetings/yr	\$47.00	\$59.75
13-26 meetings/yr	\$67.57	\$86.00
27-52 meetings/yr	\$88.50	\$112.50
53 + meetings/yr	\$109.25	\$138.75
Facility Rental (Note 3, 8) - hourly, plus tax		
Standard Room		
Individuals	\$16.75	\$19.75
Youth Non-Profit Community Organizations	\$9.50	\$11.25
Adult Non-Profit Community Organizations	\$16.75	\$19.75
Commercial, For-Profit, or Out of Community Organizations	\$31.25	\$36.50
Holiday Rental - Add 25% on fee		
Allen Room (includes both sections)		
Individuals	\$35.50	\$41.75
Youth Non-Profit Community Organizations	\$17.75	\$21.00
Adult Non-Profit Community Organizations	\$35.50	\$41.75
Commercial, For-Profit, or Out of Community Organizations	\$70.75	\$83.00
Holiday Rental - Add 25% on fee	No Change	No Change
Kitchen (special rules apply)		
Individuals	\$15.75	\$18.50
Youth Non-Profit Community Organizations	\$8.00	\$9.50
Adult Non-Profit Community Organizations	\$15.75	\$18.50
Commercial, For-Profit, or Out of Community Organizations	\$31.25	\$36.75
Holiday Rental - Add 25% on fee	No Change	No Change
Concession/Merchandise Table - per table, per event		\$8.25
Annual Weight Room Pass - per person		
Youth (12-17)	\$60.00	\$70.25
Adult (18 & over)	\$78.00	\$91.25
Senior (55+)	\$52.00	\$61.00
Active Military		\$61.00
Monthly Weight Room Pass - per person		
Youth (12-17)		\$6.25
Adult (18 & over)	\$6.50	\$8.00
Senior (55+)	\$4.50	\$5.50
Active Military		\$5.50
Equipment Rental - each/set		
Disc Golf Discs	\$1.25	\$1.50
Billiard Set (18+)	\$1.25	\$1.50

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Aquaplex		
Admissions - single entry per person		
Preschool (4 & under) Resident	N/C w/paid CG	N/C w/paid CG
Preschool (4 & under) Non-Resident	N/C w/paid CG	N/C w/paid CG
Child (5-11) Resident	\$3.00	\$3.50
Child (5-11) Non-Resident	\$3.00	\$3.75
Youth (12-17) Resident	\$4.00	\$4.75
Youth (12-17) Non-Resident	\$5.00	\$6.25
Adult (18-54) Resident	\$5.00	\$6.00
Adult (18-54) Non-Resident	\$7.00	\$8.75
Adult 55+ Resident	\$4.00	\$4.75
Adult 55+ Non-Resident	\$5.00	\$6.25
Household Resident	\$20.00	\$23.50
Household Non-Resident	\$25.00	\$30.50
Active Military Resident		\$4.75
Active Military Non-Resident		\$6.25
Chaperoned Youth Group Resident (15 or more participants)		10%
Chaperoned Youth Group Non-Resident (15 or more participants)		10%
Aquaplex Passes		
Business Pass Program Discount (applies to 12 month passes only)		
1-3 Years	10%	10%
4-6 Years	15%	15%
7-10 Years	20%	20%
12 Month Pass		
Child Resident	\$150.00	\$165.00
Child Non Resident	\$165.00	\$189.75
Youth Resident	\$190.00	\$209.00
Youth Non-Resident	\$209.00	\$240.50
Adult Resident	\$310.00	\$341.00
Adult Non-Resident	\$340.00	\$391.00
Adult 55+ Resident	\$190.00	\$209.00
Adult 55+ Non-Resident	\$209.00	\$240.50
2 Member HH Resident	\$425.00	\$467.50
2 Member Household Non-Resident	\$468.00	\$538.50
Household Pass Resident	\$500.00	\$550.00
Household Pass Non-Resident	\$550.00	\$632.50
Active Military Resident		\$209.00
Active Military Non-Resident		\$240.50

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
6 Month Pass		
Child Resident	\$90.00	\$99.00
Child Non Resident	\$99.00	\$114.00
Youth Resident	\$110.00	\$121.00
Youth Non-Resident	\$121.00	\$139.25
Adult Resident	\$175.00	\$192.50
Adult Non-Resident	\$192.00	\$221.00
Adult 55+ Resident	\$110.00	\$121.00
Adult 55+ Non-Resident	\$121.00	\$139.25
2 Member HH Resident	\$234.00	\$257.50
2 Member Household Non-Resident	\$256.00	\$294.50
Household Pass Resident	\$275.00	\$302.50
Household Pass Non-Resident	\$302.00	\$347.50
Active Military Resident		\$121.00
Active Military Non-Resident		\$139.25
3 Month Pass		
Child Resident	\$50.00	\$55.00
Child Non Resident	\$55.00	\$63.25
Youth Resident	\$65.00	\$71.50
Youth Non-Resident	\$71.00	\$81.75
Adult Resident	\$105.00	\$115.50
Adult Non-Resident	\$115.00	\$132.25
Adult 55+ Resident	\$65.00	\$71.50
Adult 55+ Non-Resident	\$71.00	\$81.75
2 Member HH Resident	\$148.00	\$163.00
2 Member Household Non-Resident	\$164.00	\$189.00
Household Pass Resident	\$174.00	\$191.50
Household Pass Non-Resident	\$192.00	\$221.00
Active Military Resident		\$71.50
Active Military Non-Resident		\$81.75
Additional HH Member Discount For Passes (more than 5	25%	25%
Deposit for Room/Facility Rentals (refundable)		
Room And Facility Deposit (of total rental costs)	25%	25%
Meeting Rooms - per hour, plus tax		
Non-Profit Community Organizations/Individuals		
Room Without Kitchen		
Non-Peak Time	\$25.00	\$27.50
Peak-Time	\$40.00	\$44.00
Room With Kitchen		
Non-Peak Time	\$35.00	\$38.50
Peak-Time	\$50.00	\$55.00
Combined Rooms		
Non-Peak Time	\$60.00	\$66.00
Peak-Time	\$75.00	\$82.50

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Commerical, For Profit, Out of Community		
Room Without Kitchen		
Non-Peak Time	\$40.00	\$44.00
Peak-Time	\$50.00	\$55.00
Room With Kitchen		
Non-Peak Time	\$50.00	\$55.00
Peak-Time	\$60.00	\$66.00
Combined Rooms		
Non-Peak Time	\$90.00	\$99.00
Peak-Time	\$110.00	\$121.00
Internal City Rate		
Room Without Kitchen		
Non-Peak Time	\$12.50	\$13.75
Peak-Time	\$20.00	\$22.00
Room With Kitchen		
Non-Peak Time	\$17.50	\$19.25
Peak-Time	\$25.00	\$27.50
Combined Rooms		
Non-Peak Time	\$30.00	\$33.00
Peak-Time	\$37.50	\$41.25
Gymnasium - per hour, plus tax		
Non-Profit Community Organizations/Individuals		
Non-Peak Time	\$50.00	\$58.50
Peak-Time	\$70.00	\$82.00
Commerical, For Profit, Out of Community		
Non-Peak Time	\$70.00	\$82.00
Peak-Time	\$95.00	\$111.25
Internal City Rate		
Non-Peak Time	\$25.00	\$29.25
Peak-Time	\$35.00	\$41.00
Aerobics Room - per hour, plus tax		
Non-Profit Community Organizations/Individuals		
Non-Peak Time	\$30.00	\$35.25
Peak-Time	\$40.00	\$47.00
Commerical, For Profit, Out of Community		
Non-Peak Time	\$40.00	\$47.00
Peak-Time	\$50.00	\$58.50
Internal City Rate		
Non-Peak Time	\$15.00	\$17.75
Peak-Time	\$20.00	\$23.50

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Climbing Wall - per hour, plus tax		
Non-Profit Community Organizations/Individuals		
Non-Peak Time	\$30.00	\$35.25
Peak-Time	\$40.00	\$47.00
Commerical, For Profit, Out of Community		
Non-Peak Time	\$40.00	\$47.00
Peak-Time	\$50.00	\$58.50
Internal City Rate		
Non-Peak Time	\$15.00	\$17.75
Peak-Time	\$20.00	\$23.50
Party Room - per hour, plus tax		
Non-Profit Community Organizations/Individuals		
Room Rental	\$20.00	\$23.50
Commerical, For Profit, Out of Community		
Room Rental	Not Available	Not Available
Pool Rental (Note 1,3) - per hour, 2 hour minimum, plus tax (only available after hours of operation)		
Non-Profit Community Organizations/Individuals		
1-50 individuals	\$300.00	\$351.00
51-100 individuals	\$400.00	\$468.00
101-150 individuals	\$500.00	\$585.00
Commerical, For Profit, Out of Community		
1-50 individuals	\$350.00	\$409.50
51-100 individuals	\$450.00	\$526.50
101-150 individuals	\$550.00	\$643.50
Internal City Rate		
1-50 individuals	\$150.00	\$175.50
51-100 individuals	\$200.00	\$234.00
101-150 individuals	\$250.00	\$292.50
Pool Buyout (Note 1,3) - per hour, 2 hour minimum, plus tax		
Non-Profit Community Organizations/Individuals		
1-50 individuals - Non Peak Time	\$600.00	\$702.00
1-50 individuals - Peak Time	\$650.00	\$760.50
51-100 individuals Non Peak Time	\$800.00	\$936.00
51-100 individuals - Peak Time	\$875.00	\$1,023.75
101-150 individuals - Non-Peak Time (5 hr. min.)	\$1,000.00	\$1,170.00
101-150 individuals - Peak Time (5 hr. min.)	\$1,100.00	\$1,287.00

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Commerical, For Profit, Out of Community		
1-50 individuals - Non Peak Time	\$650.00	\$760.50
1-50 individuals - Peak Time	\$700.00	\$819.00
51-100 individuals Non Peak Time	\$875.00	\$1,023.75
51-100 individuals - Peak Time	\$950.00	\$1,111.50
101-150 individuals - Non-Peak Time (5 hr. min.)	\$1,100.00	\$1,287.00
101-150 individuals - Peak Time (5 hr. min.)	\$1,250.00	\$1,462.50
Entire Facility Including Pool (Note 1,3) - per hour, 2 hour min, plus tax		
Non-Profit Community Organizations/Individuals		
After Hours	\$750.00	\$877.50
Non-Peak Time	\$950.00	\$1,111.50
Peak-Time	\$1,250.00	\$1,462.50
Commerical, For Profit, Out of Community		
After Hours	\$1,250.00	\$1,462.50
Non-Peak Time	\$1,450.00	\$1,696.50
Peak-Time	\$1,500.00	\$1,755.00
Internal City Rate		
After Hours	\$375.00	\$438.75
Non-Peak Time	\$475.00	\$555.75
Peak-Time	\$625.00	\$731.25
Ramadas - per hour		
Level A (Bushmaster South, Foxglenn 1, Thorpe)	\$10.50	\$12.50
Level B (Bushmaster North, Foxglenn 2 & 3, Arroyo, Ponderosa)	\$8.00	\$9.50
Level C (Buffalo, Mobile Haven, Old Town Springs, Ponderosa Trls)	\$5.25	\$6.25
Equipment Rental - each, per day		
Equipment/Picnic Bag	\$15.75	\$20.00

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Outdoor Courts		
Basketball, Handball, Horseshoe, Volleyball - hourly per court		
Reserved Practice and Game Allocations		
Individuals	\$2.75	\$3.25
Youth Non-Profit Community Organizations	\$1.50	\$1.75
Adult Non-Profit Community Organizations	\$2.75	\$3.25
Commercial, For-Profit, or Out of Community Organizations	\$5.25	\$6.25
Holiday Rental - Add 25% on fee	No Change	No Change
Reserved Tournament Rentals		
Individuals	\$5.25	\$6.25
Youth Non-Profit Community Organizations	\$2.75	\$3.25
Adult Non-Profit Community Organizations	\$5.25	\$6.25
Commercial, For-Profit, or Out of Community Organizations	\$10.50	\$12.50
Holiday Rental - Add 25% on fee		
Tennis Courts - hourly per court		
Reserved Practice and Game Allocations		
Individuals	\$5.25	\$6.25
Youth Non-Profit Community Organizations	\$2.00	\$2.50
Adult Non-Profit Community Organizations	\$5.25	\$6.25
Commercial, For-Profit, or Out of Community Organizations	\$10.50	\$12.50
Holiday Rental - Add 25% on fee	No Change	No Change
Reserved Tournament Rentals		
Individuals	\$10.50	\$12.50
Youth Non-Profit Community Organizations	\$5.25	\$6.25
Adult Non-Profit Community Organizations	\$10.50	\$12.50
Commercial, For-Profit, or Out of Community Organizations	\$21.00	\$25.00
Holiday Rental - Add 25% on fee	No Change	No Change
Outdoor Fields		
Baseball, Softball - hourly per field		
Practice and Game Allocations		
Individuals	\$5.25	\$6.25
Youth Non-Profit Community Organizations - per participant, per season \$15 maximum per family	\$5.25	\$6.25
Adult Non-Profit Community Organizations	\$5.25	\$6.25
Commercial, For-Profit, or Out of Community Organizations	\$10.50	\$12.50
Holiday Rental - Add 25% on fee	No Change	No Change

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Tournament Rentals (Note 4)		
Individuals	\$10.50	\$12.50
Youth Non-Profit Community Organizations - per team, per tournament	\$5.25	\$6.25
Adult Non-Profit Community Organizations	\$10.50	\$12.50
Commercial, For-Profit, or Out of Community Organizations	\$21.00	\$25.00
Holiday Rental - Add 25% on fee	No Change	No Change
Soccer - hourly per field		
Practice and Game Allocations		
Individuals	\$5.25	\$6.25
Youth Non-Profit Community Organizations - per participant, per season \$15 maximum per family	\$5.25	\$6.25
Adult Non-Profit Community Organizations	\$5.25	\$6.25
Commercial, For-Profit, or Out of Community Organizations	\$10.50	\$12.50
Holiday Rental - Add 25% on fee	No Change	No Change
Tournament Rentals (Note 4)		
Individuals	\$10.50	\$12.50
Youth Non-Profit Community Organizations - per team, per tournament	\$5.25	\$6.25
Adult Non-Profit Community Organizations	\$10.50	\$12.50
Commercial, For-Profit, or Out of Community Organizations	\$21.00	\$25.00
Additional Field Prep. - Per Field	\$15.75	\$20.00
Holiday Rental - Add 25% on fee	No Change	No Change
Field & Court Concession Permits (per hours, per week and number of fields/courts allocated at site)		
Concession/Merchandise Stand	\$5.25	\$8.25
Concession Permits for Allocated Fields (per month), based on electrical and water usage		
Small concession buildings (WFlag LL Fields, Montalvo Field)		\$94.00
Large Concession buildings (Contiental LL)		\$131.00
Field and Court Lights		
Sport Courts - per court, per hour	\$10.50	\$12.50
Sport Fields - per field, per hour	\$31.25	\$36.75
Sport Fields - Youth Non-Profit Community Organizations - per field, per hour	\$10.50	\$12.50
Field/Facility Fee		
For City Athletic Programs		
Adult Fee - Per Participant		\$7.00
Youth Fee - Per Participant		\$0.00

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Special Events - Other Areas Reserved in Parks for Exclusive Use (Note 5, 9)		
Refundable Deposits (per event)		
A & B Events	\$350.00	\$350.00
C Events	\$100.00	\$100.00
Special Event Application Fee		
"A" Events	\$41.75	\$65.75
"B" Events	\$31.25	\$50.00
"C" Events	\$21.00	\$33.00
Late Fee		
"A" Events	\$100.00	\$117.00
"B" Events	\$75.00	\$87.75
"C" Events	\$52.00	\$61.00
Most Sites - excludes Wheeler, Heritage Square, Parking, Street Closure, Event Series, Ramada Rental (Note 5, 9, 10)		
Half Day - 7 Hours or Less		
Individuals/Private Gatherings on City Property	\$21.00	\$24.75
Non-Profit Community Organizations/Public Gatherings on City Property	\$41.75	\$49.00
Commercial, For-Profit, or Out of Community Organizations on City Property	\$83.25	\$97.50
Full Day - More than 7 Hours		
Individuals/Private Gatherings on City Property	\$33.50	\$39.25
Non-Profit Community Organizations/Public Gatherings on City Property	\$66.75	\$78.25
Commercial, For-Profit, or Out of Community Organizations on City Property	\$135.25	\$158.50
Heritage Square/Wheeler Park (Note 5)		
Half Day - 7 Hours or Less		
Individuals/Private Gatherings on City Property	\$47.00	\$55.00
Non-Profit Community Organizations/Public Gatherings on City Property	\$47.00	\$55.00
Commercial, For-Profit, or Out of Community Organizations on City Property	\$93.75	\$110.00
Full Day More than 7 Hours		
Individuals/Private Gatherings on City Property	\$73.00	\$85.50
Non-Profit Community Organizations/Public Gatherings on City Property	\$73.00	\$85.50
Commercial, For-Profit, or Out of Community Organizations on City Property	\$145.75	\$170.75
Event Series (Note 5,9) - each day, per event		
Half Day - 7 Hours or Less		
3-6 events	\$18.75	\$22.00
7-12 events	\$15.75	\$18.50
13-24	\$12.50	\$14.75
25+	\$9.50	\$11.25

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Full Day - More than 7 Hours		
3-6 events	\$25.25	\$29.75
7-12 events	\$21.00	\$24.50
13-24	\$17.00	\$20.00
25+	\$12.75	\$15.00
Half Day Commercial - 7 Hours or Less		
3-6 events	\$28.50	\$33.50
7-12 events	\$23.75	\$28.00
13-24	\$19.00	\$22.50
25+	\$14.25	\$16.75
Full Day Commercial -More than 7 Hours		
3-6 events	\$39.75	\$46.75
7-12 events	\$33.25	\$39.00
13-24	\$26.50	\$32.00
25+	\$20.00	\$24.00
Parking Lot Closure for Events -excludes Wheeler and City Hall Lots		
Half Day - 7 Hours or Less		
Individuals/Private Gatherings on City Property	\$23.00	\$27.00
Non-Profit Community Organizations/Public Gatherings on City Property	\$23.00	\$27.00
Commercial, For-Profit, or Out of Community Organizations on City Property	\$46.00	\$54.00
Full Day - More than 7 Hours		
Individuals/Private Gatherings on City Property	\$36.50	\$42.75
Non-Profit Community Organizations/Public Gatherings on City Property	\$36.50	\$42.75
Commercial, For-Profit, or Out of Community Organizations on City Property	\$73.00	\$85.50
Wheeler Park & City Hall Parking Lot Closure for Event (Note 5)		
Half Day - 7 Hours or Less		
Individuals/Private Gatherings on City Property	\$45.00	\$52.75
Non-profit/Community Organization on City Property	\$31.25	\$36.75
Commercial, For-Profit, or Out of Community Organizations on City Property	\$62.50	\$73.25
Full Day - More than 7 Hours		
Individuals/Private Gatherings on City Property	\$52.00	\$61.00
Non-Profit Community Organizations/Public Gatherings on City Property	\$52.00	\$61.00
Commercial, For-Profit, or Out of Community Organizations on City Property	\$104.00	\$121.75
Street Closure/Parade - Per Street Block (Note 5)		
Staging Area	\$25.00	\$29.25
Half Day - 7 Hours or Less		
Non-Profit	\$10.00	\$11.75
Commercial, For-Profit, or Out of Community Organization	\$20.00	\$23.50

Full Day - More than 7 Hours		
------------------------------	--	--

Admission/Pass/Facility/Equipment	Current Fee FY 13	Proposed Fee 9/1/2013
Non-Profit	\$15.00	\$17.75
Commercial, For-Profit, or Out of Community Organization	\$30.00	\$35.25
Overnight (10pm - 8am)	\$21.00	\$24.75
Wheeler Park & Heritage Square Electrical Use		
Half Day - 7 Hours or Less		
"A", "B" Events	\$25.00	\$39.25
"C" Events	\$13.00	\$20.50
Full Day - More than 7 Hours		
"A", "B" Events	\$41.75	\$65.75
"C" Events	\$21.00	\$33.00
Event Series - Each Day of Use		
Half Day - 7 Hours or Less		
"A", "B" Events	\$9.00	\$10.75
Full Day - More than 7 Hours		
"A", "B" Events	\$18.00	\$21.25
Event Equipment Rental - each pair, per event		
Banner poles (pair)	\$5.00	\$8.00
Downtown Banner (Note 7) - each		
North Downtown		
A Pricing (Premium)		
1-3 month display	\$32.00	\$60.25
4-6 month display	\$48.00	\$75.50
7-9 month display	\$63.00	\$99.00
10-12 month display	\$79.00	\$124.25
B Pricing (Mid-Range)		
1-3 month display	\$25.00	\$39.25
4-6 month display	\$38.00	\$59.75
7-9 month display	\$50.00	\$78.50
10-12 month display	\$63.00	\$99.00
C Pricing (Outlining Areas)		
1-3 month display	\$21.00	\$33.00
4-6 month display	\$31.25	\$49.25
7-9 month display	\$41.75	\$65.75
10-12 month display	\$52.00	\$81.75
South Downtown		
4-6 month display	\$32.00	\$50.25
7-9 month display	\$48.00	\$75.50
10-12 month display	\$79.00	\$124.50

Future rate increases will be based on a Consumer Price Index (CPI)

July 9, 2013

CITY OF FLAGSTAFF FY2014 REVENUE

FY2014 Revenue Increases

◎ USER FEES

- Planning
- Materials Testing
- Recreation

◎ POLICY CHANGES

- Water sales tax
- Cityscape advertising

Fee Recovery Levels

- ⊙ Level 1 – Direct cost only
- ⊙ Level 2 – Direct cost plus section admin
- ⊙ Level 3 – All of level 2 plus City administrative services
- ⊙ Level 4 – All of level 3 plus all other City sections that provide any ancillary service/review

Planning

- ⊙ Current cost recovery at 50% of Level 4 (with fee increase – approximately 60% cost recovery)
- ⊙ Goal to increase revenue by \$85,000 annually
- ⊙ Increased fees are to add a Planning Development Manager
- ⊙ 2012 workload, in dollar terms, is up 300% and is approximately at 2008 level
- ⊙ Staffing is at 50% of 2008 level and response times are increasing.
 - Outsourcing is not a viable option for these services.

Materials Testing Lab

- ⊙ Materials Testing Lab function
- ⊙ Level 1 or 100% direct cost recovery proposed (0% cost recovery at this time)
- ⊙ Material Testing Program Budget for FY14 is \$155K
- ⊙ City materials lab has experienced a resignation and we are using On-Call service to supplement
- ⊙ We are experiencing a 30% increase in cost with On-Call services
- ⊙ Current estimate for Level 1 with hybrid staffing is \$215,000
- ⊙ Rate proposed at 2.15% of Public Improvement Construction Cost

Recreation

- ⊙ Current cost recovery at 15% of Level 4, excluding Aquaplex
- ⊙ Goal to increase revenue by \$210,000 annually
- ⊙ Majority of fees increased by 17%
 - Lowest – Aquaplex – 10% to resident to remain locally competitive; 15% to non-resident
 - Highest (57%) – Service areas: Banners, electricity, concession tables, special event application fee
- ⊙ New fee categories for Senior (55+) and Active Military added at reduced rates compared to Adult

Water Sales Tax

- ⊙ Currently, only state and county sales tax assessed on water
 - Previously- 7.725%
 - As of 6/1/13- 6.725% (Temporary state tax reduction)
- ⊙ 1.721% City rate
 - 8.446% combined
- ⊙ Goal to increase revenue to General Fund by \$120,000 annually, and
- ⊙ To increase revenue to Transportation Funds by \$86,000 annually

Water Sales Tax (Cont.)

Customer Class	Monthly Usage	Monthly Increase:
Single Family Residential	4,000	+\$0.44
Single Family Residential	8,000	+\$0.77
Commercial	10,000	+\$1.06
Commercial	50,000	+\$3.96
Manufacturing	10,000	+\$1.06
Manufacturing	50,000	+\$3.92
Landscape Meter	25,000	+\$2.15

Cityscape Advertising

- ⊙ Currently no cost recovery
- ⊙ Goal to increase revenue to the General Fund by \$33,000 annually
- ⊙ City will outsource advertisement sales and copy set up
- ⊙ City will attempt to place ad's within current publication pages
- ⊙ CCR distributed to Council July 8, 2013

Next Steps

- ⊙ July 9 – 1st read of user fee ordinance and adopt Water Sales Tax policy change
- ⊙ July 16 – 2nd read of user fee ordinance
- ⊙ September 1 – User fees and water sales tax implemented

CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Kevin Burke, City Manager
Date: 07/01/2013
Meeting Date: 07/09/2013



TITLE

Consider moving forward a preliminary design and cost estimate to construct the Rio de Flag Flood Control Project according to FEMA standards.

RECOMMENDED ACTION:

Provide direction to staff to move forward on the study.

INFORMATION

In March of this year, City staff outlined a three prong approach to advancing the Rio de Flag Flood Control Project. If you recall, prong 1 was to obtain federal funding in the FY13 United States Army Corps of Engineers (Corps) “work plan.” The second prong was to achieve “self administration” to enable the City to manage the project itself under USACE rules. The third prong was to sever ties with the Corps and build the project to FEMA standards and fund it 100% with City dollars.

Last week, staff received information from our Federal lobbyist, Bob Holmes. He noted that there is no additional funding for the Rio de Flag in the FY13 “work plan.” This is disappointing although not entirely unexpected. The contractor who constructed the original Clay Avenue Detention Basin project returned in April to resume repairs. This was good news. As such, the Corps did not see as much risk of having to fund the repairs directly with federal dollars and, therefore, allocated no new funding for the Rio project.

This leads us to our second prong—“self administration.” As you may recall, we were originally told that self-administration required approval by Congress (via inclusion in a WRDA bill). As such, we pursued this in our March Federal Lobbying Trip. Congressional staff informed us that this was not the case and that the Corps could make this designation. Furthermore, being named in a WRDA bill would likely be considered an earmark and those are currently prohibited. Since then, we have been asking the L.A. District to pursue this and to provide us information on self administration. This has been received with mix responses. On some occasions the Corps has been supportive, on other occasions not supportive, but in concrete terms, we have received no specific information on how to achieve this designation. What we have learned is that the L.A. District believes self administration only applies to the local contribution. Based upon our contacts with Harris County, Texas, a local entity who has done self administration, we do not believe this to be the case.

Related to self administration, there is a process called accelerated funding. This simply allows the local entity to advance its portion of the project to the Corps and for them to continue work on the project under their rules and regulations. The advantage to this is that the project does not go on “inactive status.” That can be a significant hurdle to overcome when pursuing federal funding through the President’s budget.

Lastly, we learned of a pilot project in the current WRDA bill making its way through Congress. This pilot project will allow for twelve local agencies across the country to administer the projects themselves and it authorizes \$25 million to get those projects moving. Obviously, there will be a lot of competition to be one of these projects, but it is something we have talked with our delegation about on several occasions and they have all expressed support for pursuing that selection.

Given these updates, staff is requesting Council consider moving forward on the third prong. This tactic would designate approximately \$200,000 to \$250,000 from the City's Rio de Flag account to fund an appraisal study regarding constructing to FEMA standards. This would provide a cost estimate as well as conceptual level designs. Such information would enable us to compare this path versus continuing with the Corps.

The purpose of this Work Session Agenda item is to discuss moving forward with this option. The contract for professional services would come back to Council for approval once we have completed a selection process to hire the most qualified engineering team.

Attachments:

Form Review

Inbox	Reviewed By	Date
Capital Improvement Engineer	Mo El-Ali	07/01/2013 11:01 AM
City Engineer	Rick Barrett	07/02/2013 08:04 AM
Community Development Director	Mark Landsiedel	07/02/2013 09:00 AM
Legal Assistant	Vicki Baker	07/02/2013 01:13 PM
Senior Assistant City Attorney JS	James Speed	07/02/2013 01:17 PM
DCM - Jerene Watson	Jerene Watson	07/03/2013 09:42 PM
Form Started By: Kevin Burke		Started On: 07/01/2013 09:55 AM
	Final Approval Date: 07/03/2013	